

**MINUTES OF THE PARISH COUNCIL MEETING HELD FOR BEETLEY & EAST BILNEY IN THE  
VILLAGE HALL ON THURSDAY 2<sup>nd</sup>. February 2023 AT 7.30 P.M.**

**Present**

Councillor J. Baldwin  
Councillor M. MacArthur.  
Councillor R. Richmond (Chair this meeting only)  
Councillor P. Minchin

**In Attendance**

A. Leigh Clerk  
L. Jarrett RFO.

**Councillor Richmond was voted in to take the Chair for this meeting due to the absence of Councillor Cissel and Councillor Scott.**

- 1. To Consider apologies for absence.** Councillor L. Cissell( illness), Councillor T. Scott (on holiday ) County Councillor Mark Kiddle-Morris. District Councillor R. Duffield, District Councillor R. Atterwill. All apologies were accepted.
- 2. To receive Declarations of Pecuniary Interest.** None received.
- 3. To sign as a correct record the minutes of the meetings held on 1/12/22 & 12/1/23 .** The Minutes were proposed by Councillor MacArthur and seconded by Councillor Minchin all were in agreement.
  - 3.1. William (Bill) Barker.** Councillor Richmond informed the meeting that he had attended the funeral of Bill Barker last Monday, he was 95. Bill had been a Parish Councillor and Clerk for 40 years, he lived in Beetley most of his life. He was also Chairman of Beetley Village Hall Committee for many years. Bill had a wealth of knowledge concerning Beetley and he will be sadly missed.
- 4. Finance.**
  - 4.1. Budgets as circulated.** It was proposed by Councillor Baldwin and seconded by Councillor Minchin that the budgets as circulated were in order, all were in agreement.
  - 4.2. Balances and cheques for authorisation as circulated.** Clerks salary £390.65, RFO salary £159.40, HMRC £99.80, A. Leigh (C.Car driver payments) £147.55, Ady's Wood Splitting services £650.00, Electronic Office Solutions £9.88, Community Heartbeat Trust £435.60, Direct Debits E-on £12.79, Wave £13.46, ICO £35. These were proposed by Councillor Baldwin and seconded by Councillor MacArthur all were in agreement.
- 5. Reports from County and District Councillors. Public Participation.**
  - 5.1. To receive reports from County and District Councillors.** None had been received.
  - 5.2. Public comments.** There was no public present.
- 6. Matters for report.**
  - 6.1. Breckland Mobile Food Store.** The Clerk read out a report from Councillor Cissell. The bus had been off the road since December awaiting repairs, there is a possibility of a licenced van being used. Breckland Council may be reducing the routes and Beetley could be removed due to the low numbers of residents using it.
  - 6.2. Speedwatch Beetley and East Bilney.** There had been no sessions held during January.
  - 6.3. Boardwalk East Bilney Townlands.** The Clerk is liaising with the Countryside section of N.C.C. regarding the repair of them. An email had been sent asking for the boardwalks to be marked on the map which was attached. Councillor Richmond marked the boardwalks and the Clerk would forward it onto the Countryside team.
  - 6.4. Local Plan meeting December 20<sup>th</sup> 2022.** The Clerk reported that herself and the Chair had attended this meeting concerning the call for sites.

**6.5. PPG meeting 18/01/23 SNAP meeting 18/01/23.** Councillor Richmond reported that as these meetings were on the same evening he had sent his apologies to for the SNAP meeting. unfortunately on his way to the PPG meeting he fell and cut his head so he was unable to attend. the minutes from this meeting had been sent to the Clerk who had forwarded them onto all Councillors.

**6.6. New Councillor Training.** Councillor Minchin had attend this online and stated it was very interesting and was worth attending.

**6.7. Beetley Preschool.** Councillor Cissell had received no further communication from District Councillor Atterwill, therefore she did not know if he had been in contact with Beetley Village Hall Management Committee concerning the use of the playing field for a new site for the Preschool.

## **7. Highways.**

**7.1. Clerk to give feedback on ongoing Highway problems.** The Clerk reported that Councillor MacArthur had informed her that the seat on the Patch at Old Beetley had been reinstated by the Coach Company. The flooding at the junction of Sorrell Lane Old Beetley and the Holt Road had been dealt with by N.C.C. Highways. The Brown signage on the Fakenham Road East Bilney giving direction to East Bilney Fishing lakes and Café had still not been dealt with, County Councillor Mark Kiddle-Morris had been asked to progress this. The request by a Parishioner to have the pavement widened on Fakenham Road Beetley. The County Councillor had informed the Clerk that it would be surveyed by the Highway Engineer last November. This had still not take place. He was asked to progress this matter and the answer received by the Clerk was that the Highway team was reduced due to illness and personnel leaving. The Clerk will continue to chase the County Councillor to get this dealt with. The gullies and pipes in the area of East Bilney Bridge the Clerk had been informed that they were on the annual jetting programme.

**7.2. To note any new problems within the Parish.** Councillor MacArthur stated that there was a damaged No Entry sign at the junction of the B1145/B1146 East Bilney he would report this to NCC Highways and inform the Clerk of the reference number of the problem . The Clerk would monitor the progress and chase if necessary.

**7.3. Parishioner request for a grit bin.** The Clerk read out an email received from N.C.C. Highways section stating that they were at capacity for filling grit bins. If a current grit bin in Beetley could be moved to the site requested they would be able to fill it. The Parish Council discussed this and felt that the grit bins which are currently in the Parish should not be moved. The Clerk will inform the Parishioner of this decision.

**7.4. To receive a report from all Councillors on the footpaths.** The Clerk reported that Councillor Cissell had walked footpaths CRB1,FP2,FP3,FP4 last week and all were ok, Councillor Richmond had walked his and they were all satisfactory. Councillor MacArthur reported footpaths 8,9,11,13 were ok but as usual footpath 12 was still waiting for N.C.C Countryside to install the signpost. Councillor Baldwin stated that she had not walked hers.

**8. Minerals and Waste submission plan-update.** The Clerk informed the meeting that there was no further update from the County Councillor as to if the plan would go to Committee but he said the next Committee meeting was the 24<sup>th</sup> March. The Clerk asked him to keep her updated.

## **9. Planning.**

### **Applications.**

**9.1. 3PL/2022/1381/HOU 4** The Paddocks Beetley. Single storey extension with flat roof to rear. **No objection comments sent.**

**9.2. 3PL/2023/0022/F** Peacock Farm Peacock Lane Beetley. Change of use of holiday accommodation to a residential annex. Amended plans. It was proposed by Councillor Minchin and seconded by Councillor Baldwin to object to this application all were in favour.

**9.3. 3DC/2023/0018/DOC** The Shrublands Gressenhall Road Beetley & Gressenhall . Discharge of condition No1 on 3PL/2022/\*1325/VAR (discharge conditions). No objection proposed by Councillor Richmond seconded by Councillor Minchin all were in agreement.

### **Decisions by Breckland Council.**

**9.4. 3PL/2022/1127/F** Land off Elmham Road Beetley. Erection of 10 No. Holiday Cabins with associated facilities together with retrospective alterations to existing access. **REFUSED.**

**9.5. TRE/2022/0302/TPO** Waterside Church Road Old Beetley. TPO 2021 no. 4 Oak Tree. **CONSENT GIVEN.**

**9.6. 3PL/2022/1159/VAR** The Shrubland Gressenhall Road Beetley & Gressenhall. Variation of conditions 2&5 – Update the planning approval to include minor amendments to plot 1&2 access ( see plan ) **APPROVED.**

**9.7. 3PL/2022/1235/VAR** The Shrublands Gressenhall Road Beetley & Gressenhall. Variation on conditions 2 & 5 on 3PL/2022/14159/VAR – update planning approval to include minor amendments to Plot 1 & 2 access (see plans) (Variation of cond's) **APPROVED.**

**9.8. 3PL/2022/1381/HOU 4** The Paddock Beetley. Single storey extension with flat roof to rear. **APPROVED.**

**10. Beetley River Meadows.**

**10.1. Monthly play equipment inspections.** January inspections were completed by Councillor Scott and Councillor Minchin. Councillor Minchin will carry out the inspection for February.

**10.2. Update on the Duke of Edinburgh Award Scheme.** The Clerk read out a report from Councillor Cissell. Councillor Cissell had met with the young man who is taking part in this scheme and his father. They walked round the village and the Village Hall playing field then through the woods to Beetley River Meadows. There was very little litter to be picked up. This part of the award will be over the next three months. Photograph evidence will be collected and the signing off will be completed. The Parish Council wishes him well for the future.

**10.3. Fallen Tree.** The large Willow tree which had fallen across the River has now been removed the Clerk has contacted NWT to advise them of this and informed them that their fence and post had not been damaged by the removal of the tree.

**11. Open Spaces.**

**11.1. To receive a report and note any problems.** The Clerk informed the meeting that she had contacted Roosting Hills Trout Fishery asking them if they still would be crossing Beetley Common to access the Fishery. They will be sending a letter as they had done in the past to request the permission of the Parish Council. This will be sent in the near future.

**11.2. East Bilney Townlands removal of tree guards update.** There had been no further communication from Beetley Scouts and it was agreed it would be better to wait until the Summer months. The Clerk will contact them again in a few months' time.

**11.3. East Bilney Townlands hedge cutting.** The Clerk reported that she had been in contact with the hedge cutting contractors as the hedge along Fakenham Road East Bilney still had not been cut as agreed. This will be carried out before the end of February.

**12. Parish Council matters.**

**12.1. Inspections:- Pavilion : Defibrillator.** The Pavilion is ok. Councillor MacArthur reported that he had replaced the battery and the pads in the defibrillator but the cabinet light was still showing red. He reported this to Community Heartbeat and they informed him that the cabinet light had nothing to do with the defibrillator and would not affect it. Councillor MacArthur is now waiting for information on how to deal with it. He also reported that the instructions on how to use the defibrillator did not seem too clear and he has found a notice on the Webnos site which is simpler to read and it would fix above the cabinet, a price for this sign will be looked into.

**12.2. Parish Council elections May 4th 2023.** The Clerk informed the Councillors that there nominations (should they wish to continue being a Parish Councillor) need to be with Breckland Council by 16.00 hrs on 4<sup>th</sup> April this year. The earliest they can be taken into Breckland Council is the 3<sup>rd</sup> March. The Clerk advised the Councillors that they should take them in by hand and ask for one of the Officers to check that they have been completed correctly. A publication of statement of persons nominated will be emailed to the Clerk on the 5<sup>th</sup> April by Breckland Council.

**12.3. Beetley Charities- Charity Commission update.** Councillor MacArthur stated that he had made a start on this but he requires more information. The date of the registration of the Charities was not clear.

**12.4. Donation to Age Concern (Norfolk)** Councillor Cissell asked the Clerk to discuss this matter with the Parish Councillors. It was proposed by Councillor Baldwin and seconded by Councillor MacArthur that no donation should be made all were in agreement.

13. **Matters for next meeting (not for discussion).** No matters were raised.
14. **To confirm the next meeting of Beetley Parish Council will be held on Thursday 2<sup>nd</sup> March 2023 at 7.30 p.m. in Beetley Village Hall High House Road Beetley.**

**The meeting closed at 21.10.**

**Signed as a true and accurate record.....**

**Date signed.....**