

**MINUTES OF THE PARISH COUNCIL MEETING HELD FOR BEETLEY & EAST BILNEY IN THE  
VILLAGE HALL ON THURSDAY 3<sup>rd</sup> November 2022 AT 7.30 P.M.**

**Present**

Councillor L. Cissell (Chair)  
Councillor J. Baldwin  
Councillor T. Scott  
Councillor R. Richmond

**In Attendance**

A. Leigh Clerk  
L. Jarrett RFO  
District Councillor R. Atterwill  
District Councillor R. Duffield

- 1. To Consider apologies for absence.** Parish Councillor M. MacArthur, County Councillor Mark Kiddle-Morris. All were accepted.
- 2. To receive Declarations of Pecuniary Interest.** Councillor R. Richmond item 8.1. Declaration type A.
- 3. To sign as a correct record the minutes of the meeting held on 6<sup>th</sup>. October 2022.** The minutes were proposed by Councillor Scott and seconded by Councillor Baldwin all were in agreement.
- 4. Finance.**
  - 4.1. Budgets as circulated.** All correct. Proposed by Councillor Baldwin seconded by Councillor Scott all were in favour.
  - 4.2. Balances and cheques for authorisation as circulated.** Royal British Legion £40, Clerks salary £362.65, RFO salary £150.00, HMRC £90.60, Mrs A. Leigh (C. Car driver payments) £140.35 Mr. M. MacArthur £98.98, F. T. Grounds Maintenance £463.84 + £300.07, R. T. Scott £16.68, Wave Direct Debit £13.46.
  - 4.3. Beetley Charities RFO to Advise Charity Money usage.** The RFO reported that she had circulated information to all Councillors. The Chair advised the meeting that there are some amendments required on the documentation, the RFO will contact the Charity Commission and inform them of the amendments. Councillor R. Richmond will inform the RFO of the date he purchased some land. These amendments were proposed by Councillor Baldwin and seconded by Councillor Scott all were in favour.
  - 4.4. External Auditor 2023 to opt in or out for the next 5 years term RFO to report.** The RFO advised the meeting not to opt out. This was agreed and proposed by Councillor Scott and seconded by Councillor Richmond all were in favour.
  - 4.5. Precept 2023.** The Chair and the RFO had discussed this and the RFO had sent out the information to all Councillors. Councillor Richmond reported that inflation is at present 10%. All Councillors are to look at the budget and the precept will be agreed at the December meeting. The RFO stated she had not yet received the precept document from Breckland District Council.
  - 4.6. Beetley Charities-clarification of usage of funds.** Both of the Beetley charities were discussed at length. District Councillor Atterwill stated he had posted onto Beetley's Face book information on Brecklands Family Support fund. He would pass the names onto the Clerk if any were received.
- 5. Reports from County and District Councillors. Public participation.**
  - 5.1. To receive reports from County and District Councillors.** The County Councillors report had been circulated to all Councillors. District Councillor Atterwill reported that the Food Bus had been out of action this week. The Local Plan closing date is the 1<sup>st</sup> December and he felt there was not much engagement from the Breckland Officers, he will pursue this in January.
  - 5.2. Public comments.** There were none.
- 6. Matters for report.**
  - 6.1. Breckland Mobile Food Store.** Councillor Cissell reported that Councillor Scott and herself had visited the Mobile Food Store and had been shown the application form and the both agreed it was

very easy to fill in. Councillor Cissell and been in contact with Mathew Page about suggestions to promote the Food Bus and he suggested placing information on the Beetley Face book page, and suggested the Bus goes to 2 different locations or a more central site than at present, possibly the School car park. Councillor Scott had spoken to a resident of High House Road and he had given her some leaflet about the Food bus and she had kindly distributed them to all of the properties in High House Road. There are about sixteen families signed up to the Food Bus and Councillor Scott offered to discuss with the Food Bus ladies about how payment could be made if another person other than the one who had signed up did the shopping. It was stressed that not enough people sign up the Food Bus would be stopped being at Beetley and would go to another village as not all villages have it.

**6.2. Speedwatch Beetley and East Bilney.** The information passed to the Clerk for the Beetley Speedwatch team was that they had held a one hour session in October and there had been 4 vehicles reported for speeding. The East Bilney team informed the Clerk that they had not being able to carry out any sessions in October but have some planned for November. Both of the teams are desperate for more volunteers.

**6.3. Boardwalk East Bilney Townlands.** Councillor Scott reported that he had visited the Townlands and the boardwalks are in a poor state. He estimated that to replace them at 2 boards wide it would cost approximately £1245. It was agreed that at present signs would be placed next to the boardwalks advising that they are temporary closed. The Clerk is still waiting for a reply from County Councillor Mark Kiddle-Morris regarding who installed the boardwalks, possibly NCC Country side section. The Clerk will contact several people to try to ascertain who did actually install them in the first place.

**6.4. PPG and SNAP meeting reports. (added item to the agenda).** Councillor Richmond had attended both of these meetings on behalf of the Parish Council. PPG: he reported that the staff of Elmham surgery are happy with the telephone system. A new G.P. had joined the practice on a two day and a half basis. It was advised that if a patient was waiting results of tests it is better to contact the hospital rather than the surgery. SNAP: he reported that the three actions the Police are concentrating on at present are Speeding vehicles in Town and Villages, North Elmham, Motorised Scooters and vandalism in the Market Place Dereham.

## **7. Highways.**

**7.1. Clerk to give feedback on ongoing Highway problems.** The Give Way sign requested for Old Beetley, Mark Kiddle Morris has passed onto the Highway Engineer for approval and is willing to give £30 of his budget towards the cost if it is agreed. The overhanging tree Fakenham road, County Councillor Mark Kiddle-Morris had informed her that a letter from NCC Highways had been sent to the homeowner of the tree from Highways and the next step would be a letter from NCC solicitors.

**7.2. To note any new problems within the Parish.** Councillor Baldwin informed the meeting that there is a bar missing on the Bridge over the Ford. The Clerk will pass this onto NCC Countryside team.

**7.3. To receive a report from all Councillors on the footpaths.** Councillor Baldwin stated all was ok on footpath 14 but she had not walked footpaths 15 or CFR16. Councillor Scott reported 17 and CFP 18 were ok. Councillor Cissell reported 2/3/4 and CRB1 were ok. Councillor Richmond reported 5/6/7 were ok.

**7.4. Parish Partnership scheme 2023 (submission date December 10<sup>th</sup> 2022)** Councillor Cissell stated she had had discussions with the Highway Engineer Tom Cox about the 2019 flooding at East Bilney. If this was carried out as a Parish Partnership scheme it would cost the Parish Council £7250. Tom Cox stated that the plan which had be drawn up he was not 100% sure that it would cure the problem. It was agreed that NCC Highways should fund this work out of their own budget and it was therefore agreed not to take this forward as a Partnership scheme. The Clerk pointed out that the Parish Council does not have to put forward anything and the Councillors were asked to think about anything else within the Parish which could be put forward at the next meeting.

**7.5. Request from a Parishioner for widening of the footpath Fakenham Road Beetley.** County Councillor Mark Kiddle-Morris is liaising with the Parishioner and he will be meeting with the Highway Engineer mid-November to investigate the possibility of this being carried out.

## 8. Planning.

**8.1. Norfolk Minerals and Waste Local Plan : Pre-submission.** This item is carried over to the December meeting.

### APPLICATIONS.

**8.2. 3DC/2022/0256/DOC** North End Farm 7 Elmham Road Beetley. Discharge of condition no.17 on application 3PL/2020/1243/F. **The decision had already been made so no comment made.**

**8.3. TRE/2022/0235/TPO** 5 Beetley Meadows Beetley. TPO/1997/17 Target reduction of over extended limbs running along the boundary. Reduce back 2-3 m away from structures and target prune lateral limb over shed to reduce lever action. Reduction of limbs only on trees next to building (3-4 trees) Crown clean of the bottom 4 tress overhanging play area (public) clearing crowns of DDDD to manage liability. **The consent had been given so comment made.**

**8.4. 3PL/2022/1127/F** Land off Elmham Road Beetley. Erection of 10 no. Holiday Cabins with associated facilities together with retrospective alterations to existing access. This is out of the Village Boundary and a dangerous access onto the Highway. The Parish Council therefore object this was proposed by Councillor Richmond and seconded by Councillor Scott all in agreement.

**8.5. 3PL/2022/1159/VAR** The Shrublands Gressenhall Road Beetley. Variation of condition 2 on app 3PL/2022/0106/VAR-update the planning approval to include minor amendments to the plots (see plans). No objections raised proposed by Councillor Scott seconded by Councillor Richmond all were in favour.

### DECISIONS BY BRECKLAND COUNCIL.

**8.6. 3PL/2022/0958/HOU** 8 Maple Close Beetley. Proposed single storey side and rear extensions. **APPROVED.**

**8.7. 3PL/2022/0222/DOC** The Shrublands Gressenhall Road Beetley. Discharge of condition 5,6 on 3PL/2020/1392/F (discharge conditions) **DOC – COMPLETE.**

**8.8. 3PL/2022/0991/LB** Union House Norfolk Rural Life Museum Litcham Road Beetley and Gressenhall. Replacement/repair of 6no. windows to Village Row and 4no windows to the first floor library. **APPROVED.**

**8.9. 3PL/2022/1397/VAR** Peacock Farm Peacock Lane Beetley. Removal of condition no.9 on 3PL/2003/0620/F to allow the building to be used as a permanent dwelling independent from the main barn. **REFUSED.**

**8.10 3PL/2022/0842/A** The New Inn Fakenham Road Beetley. Replacing two signs 1<sup>st</sup> one is for the main building from wooden to illuminated fascia sign and the 2<sup>nd</sup> is a post sign over the footpath for swing /hanging sign. **APPROVED.**

**8.11. 3PL/2022/0883/HOU** Redcroft 20 Fakenham Road Beetley. Erection of single storey ground floor front and rear extensions replacement windows and Juliet bedroom balconies. **APPROVED.**

## 9. Beetley River Meadows.

**9.1. Monthly Play Equipment inspections.** Councillor Scott reported that the fence panels around the Play equipment has been addressed. He had carried out the monthly inspections and all was satisfactory.

**9.2. National lottery grant response to questionnaire.** Councillor Scott reported that there had been 70 responses and they were all positive. There were 5 comments about SEN and he would try to contact those who had responded to have a chat. The completed questionnaire would then be forwarded onto the contact of the lottery grant.

**9.3. Grass cutting.** The Clerk will contact the grass cutting contractors for a quote for the 2023 grass cutting contract.

**9.4. Accident – update.** The play are fence panels have now been turned round as agreed so that there is a smooth surface on the top. The Clerk had informed the mother of the child who had sustained the injury that this had been done. A price for Signs for the fence stating “ no climbing on the fence “ had been sourced. Four plastic A4 size signs the cost is £37.18. Aluminium signs would be £100. It was agreed to purchase 4 of the plastic signs which Councillor Scott would order and fit to the fence. This was proposed by Councillor Cissell and seconded by Councillor Baldwin all were in agreement.

## 10. Open Spaces.

**10.1. To receive a report and note any problems.** There was nothing to report and no problems identified.

- 10.2. East Bilney Townlands – removal of tree guards update.** The Clerk reported that she was still waiting for some dates from Beetley Scouts to assist with the removal of the guards.
- 11. Parish Council matters.**
- 11.1. Inspections ; - Pavilion : Defibrillator.** The builder is at present dealing with the repairs. Councillor Scott has now located the stop cock for the Pavilion and he has turned the water supply off and also marked on the verge where it is for future reference. The Defibrillator is ok and there will be funds made in the 2023 budget for a replacement battery.
- 11.2. Report on “ Men’s Sheds” .** Councillor Scott has found a contact for this scheme and he will make contact and report back at the next meeting.
- 11.3. Duke of Edinburgh Award Scheme.** Councillor Scott has contacted the Co-ordinator of the scheme concerning Personal insurance and is awaiting further information. All of the other requirements are in place.
- 11.4. Brisley, Beetley & Gately Jubilee Celebrations.** The Clerk had received an email from Brisley Parish Council requesting a contribution to this event of £500. The Chair has discussed this with Brisley Parish Council both verbally and via several emails. Beetley Parish Council were all in agreement that there had been no agreement made to fund any of the Jubilee celebrations and Brisley Parish Council have now been informed that no contribution will be made. This was proposed by Councillor Scott and seconded by Councillor Baldwin all were in agreement.
- 12. Matters for next meeting (not for discussion).** 2023 precept, consultation on nplaw Parish Council legal subscription service.
- 13. To confirm the next meeting of Beetley Parish Council will be held on Thursday 1<sup>st</sup> December at 7.30 pm in Beetley Village Hall High House Road Beetley.**

**The meeting closed at 21.40.**

**Signed as a true and accurate record.....**

**Date Signed.....**