

MINUTES OF BEETLEY PARISH COUNCIL MEETING HELD IN BEETLEY VILLAGE HALL ON THURSDAY 9TH JUNE 2022 AT 7.30 P.M.

Present Councillor Cissell (Chair)
Councillor Boyce (Vice)
Councillor Baldwin
Councillor MacArthur
Councillor Richmond

In Attendance Clerk A. Leigh
RFO L. Jarrett
1 Member of the Public

1. **To consider apologies for absence.** Councillor Scott apologised as on holiday this was agreed, proposed by Councillor Richmond seconded by Councillor Baldwin. All in agreement. Apologies were also received from County Councillor Mark Kiddle-Morris and District Councillors Atterwill and Duffield.
2. **To receive Declarations of pecuniary interests.** None.
3. **To sign as a correct record the minutes of the meeting held on 5th May 2022.** The minutes were proposed as true and accurate by Councillor Boyce and seconded by Councillor Richmond all were in agreement.
4. **Budgets as circulated**
 - 4.1. **Balances and cheques for authorisation.** Proposed by Councillor Boyce seconded by Councillor Baldwin all were in agreement.

Finance Report:- 07.06.22

Barclays Community Account	£

Amount available for S.137: 1213 x £8.41 = £10,201.33 - Spend to Date: £0

Cheques authorisation for 07.06.22			£
100442	Mrs A Leigh		£362.65
100443	Mrs L Jarrett		£150.00
100444	HMRC		£90.60
100445	Mrs A Leigh - BCCS		£83.25
100446	Electronic Office Solutions		£4.73
100447	Norfolk Parish Training and Support		£60.00
100448	CBR Business Solutions		£14.40
100449	Ady's Wood Splitting Services		£90.00
100550	F T Grounds Maintenance		£300.07
		Total	£1,155.70

Play Area Fund		£
04.01.20	Christmas Tree Trail	£ 1,300.00
25.03.20	Donations (Farrier, Middleton)	£ 2,000.00
11.11.20	Halloween Trail	£ 706.00
01.04.21	Parish Council (ring-fenced)	£ 3,000.00
14.04.21	Easter Egg Hunt	£ 365.00
20.04.21	Fleet Sense	£ 1,000.00
16.07.21	Lottery Funding	£ 60,000.00
19.07.21	Bruce Wake Charitable Trust	£ 2,000.00
02.08.21	NCF Funding	£ 1,874.00
31.08.21	Plant sales	£ 230.00
10.09.21	Arnold Clark	£ 1,000.00
14.10.21	NGF Play Limited	-£ 21,883.04
13.11.21	Halloween Trail	£630.00
07.03.22	Fundraising	422.37
17.03.22	NGF Play Limited	-48,260.42
17.03.22	NGF Play Limited	-2,800.00
17.03.22	Whippy Vans Limited	-275.00
04.04.22	Ruby Lemon	-176.00
07.04.22	Daniel Hanson-P&J	-220.00
17.04.22	Whippy Vans Ltd	-306.00
05.05.22	Mr T Scott-Rope	-29.06
		577.85

4.2. Presentation of end of year finances and audit (AGAR). This was proposed by Councillor Richmond and seconded by Councillor Boyce all were in agreement.

4.3. Annual insurance renewal. There was some discussion regarding the questionnaire sent by the current insurance company who raised questions about matters including gates and fencing at Beetley River Meadows number of households within the Parish and costs of various buildings. It was agreed that the Clerk, RFO and Chair would continue to liaise with the insurance company and come to an agreement with them before the due date of 1st July. It was agreed that the RFO should produce a cheque for the agreed amount when this was settled. This was proposed by Councillor Boyce and seconded by Councillor Richmond all were in agreement.

5. Councillors responsibilities.

5.1. Deputy planning. There were no volunteers.

5.2. Bottle Bank. Councillor Baldwin agreed to carry on monitoring and advising the Bottle bank company when nearly full and to ensure the area is kept clear of debris and broken glass to avoid problems with the site owner.

5.3. Deputy Beetley River Meadows. There were no volunteers for this however, the Clerk was asked to contact NGF regarding covering ad hoc inspections when Councillor Scott was not available.

5.4. Defibrillator Inspection. Councillor MacArthur agreed to continue to do this.

5.5. PPG Representative. Councillor Richmond agreed to continue to do this.

5.6. SNAP Representative. Councillor Richmond agreed to continue to do this.

5.7. Footpath checks.

CRB1	Councillor Cissell.
FP2	Councillor Cissell
FP3	Councillor Cissell
FP4	Councillor Richmond
FP5	Councillor Cissell
FP6	Councillor Richmond
FP7	Councillor Richmond
FP8	Councillor MacArthur
FP9	Councillor MacArthur
FP10	Councillor MacArthur
FP11	Councillor MacArthur
FP12	Councillor MacArthur
FP13	Councillor MacArthur
FP14	Councillor Baldwin
FP15	Councillor Baldwin
FP16	Councillor Baldwin
FP17	Councillor Boyce
CFP18	Councillor Boyce

6. Public Participation.

6.1. To receive reports from County and District Councillors. None

6.2. Public Comments None

7. Matters for report.

7.1. To receive a report from the SNAP meeting. None next meeting July 13th 2022.

7.2. To receive a report on the Breckland Food Bus. Councillor Cissell reported that she had met with a representative from Breckland Council and was pleased to announce that the food bus would be starting to visit Beetley. It was agreed between the Parish Council and the Village Hall Committee that Breckland could use the Village Hall car park on a Tuesday 1 p.m. – 2 p.m. It was agreed that the times and dates would be put on the Parish Website.

7.3. To receive a report from the PPG meeting. Councillor Richmond attended the meeting at which Doctor Carroll and the new Practice Manager attended. There are 20 telephone lines however only 4 reception staff to answer. Several other shortcomings were voiced which Councillor Richmond will take back to the next meeting.

8. Highways.

8.1. Clerk to give feedback on Highway problems. Clerk reported about the grass overgrowing at junctions and had received several complaints from Parishioners. The Clerk has reported this to County Councillor Mark Kiddle-Morris and he has replied stating that he has requested that Highways cut all the junctions in his area. The Clerk also reported that she had spoken to Councillor Mark Kiddle-Morris following many complaints regarding the signs to the fisheries in East Bilney. Mark Kiddle-Morris has reported this to Highways and they will investigate the legality of these. Following on from last month's report of several pot holes in Fludges Lane which Councillor Richmond reported as too numerous to photograph and report. The Highways have since been out and surveyed the whole of Church Road/Fludges Lane and have marked the repairs to be made in the future. The Bus shelter on Fakenham Road Beetley opposite the Gressenhall Museum has been

vandalised and the end pane has shattered. It was agreed that Councillor MacArthur would ascertain the size required and relay this to Councillor Boyce to obtain a quote for replacement.

8.2. To note any new problems within the Parish. Councillor MacArthur raised the matter of a Give Way sign at the junction of Sorrell Lane and Chapel Lane. The Clerk agreed to contact County Councillor Mark Kiddle-Morris.

8.3. To receive a report from all Councillors on Footpaths. It was reported that all footpaths are ok, except for footpath 12 which is a little overgrown.

9. Planning Applications

9.1.1 3CM/2022/0013/CM St. Marys School removal of redundant mobile building and erection of a replacement. Councillor Boyce outlined this County proposal to replace the old mobiles with a new standard module mobile Double Classroom. This was proposed by Councillor Boyce as being acceptable Councillor Baldwin seconded. All were in favour.

9.1.2. TRE/2022/0121/TPO 11. Wood Drive Beetley to reduce an Oak tree. Councillor Boyce explained that there was a large Oak tree in the back garden of 11 Wood Drive which overhung 10 Wood Drive and leant that way. The Owner at number 11 is requesting to manage the tree by cutting 3 metres off the number 10 side and even up the remainder on his own property. As the Parish Council has in the past understood that large trees (especially Oaks) need to be routinely cut and managed to ensure longevity and there was no objection to this taking place. The Parish Council recommend that a qualified Tree Surgeon/Arboriculturist is used. This was proposed by Councillor Boyce and seconded by Councillor Baldwin. This was agreed by all.

9.1.3. 3PL/2022/0468/HOU. 8 Stone Road Beetley. Installation of an air source pump to the front of the house. Councillor Boyce explained that the householder had supplied excellent drawings that highlight the difficulty that he has in putting the heat source pump at the side or the back of the house. This is an unusual application to put the pump at the front of the house but Councillor Boyce felt that there will be more applications like this for older properties where the building structure/pipes do not allow ease of access. The Heat Source pump meets all regulations regarding environmental sound. This application was proposed by Councillor Richmond and seconded by Councillor Baldwin. All were in favour.

9.1.4. 3D/2022/0102/DOC. North End Farm 7 Elmham Road Beetley discharge of conditions 14.15,20 of 3PL/2022/1243/F. Councillor Boyce outline that in 2021 Breckland Council gave planning permission for 2 new house units, a new garage and a conversion of a barn to a house to this site. Condition 14 was around the drive and materials on the site plan this has now been fully met. Condition 15 has been met through the construction method statement showing where materials are going to be stored and where workers parking is to be sited and that deliveries are not to be during School pick up or drop of times, this condition has been fully met. Condition 20 is a bio-diversity plan promising careful decontamination of the site, the erection of two bat boxes, 2 Swift boxes, 1 House Martin box together with an inspection of the potential Badger set just prior to building commencing. This was proposed by Councillor Boyce seconded by Councillor Baldwin and approved by all.

9.1.5. 3NM/2022/0057/NMA Plot 3 the Paddocks Beetley. Amendment to 3PL/2017/0478/D. Councillor Boyce explained that in the 5 years since granting planning permission for this materials have changed and the original brick has been discontinued and is to be replaced by a Camtech Snowdon blend brick, this is very similar to the original. This was proposed by Councillor Boyce and seconded by Councillor Richmond, all were in favour.

Decisions By Breckland Council.

9.2.1. Little Oaks 50 Elmham Road 3DC/2022/0095/DOC. Breckland Council approved the discharge of condition 5 on 3PL/2021/1100/HOU.

9.2.2. 3PL/2022/0405/HOU. Laburnum House Fakenham Road East Bilney addition of a non-fenestrated dormer to side elevation . Breckland Council approved this application.

9.2.3. 3PL/2022/0256/O Land Adjacent to Hare Bells School Road Old Beetley. Outline planning permission of a single storey dwelling was refused by Breckland Council.

Enforcement.

9.3. Councillor Boyce updated the Parish Council on the matter of the Warehouse in East Bilney. Breckland enforcement Officers are looking into this matter.

9.4. Norfolk County Council statement of community involvement.

Councillor Boyce explained that this document was long and lengthy and very similar to the Breckland Local Plan. He felt that making representation and working on this was a futile waste of effort and sort advice from the other Councillors who suggested that no response is made.

10. Beetley River Meadows.

10.1. To Receive a report on the Area. All seems good however, the Clerk has received an email from a Parishioner whose garden backs onto River Meadows regarding the long grass/weeds left growing by the Parishioners fence. The Parish Council has done this on the advice of Norfolk Wildlife Trust that there is a colony of Slow Worms in this area and they are protected species. The Clerk has replied to the Parishioner stating this and suggested a meeting on site if further discussion was required.

10.2. River Bank Erosion. The Clerk reported that she had spoken to Norfolk Wildlife Trust and agreed to leave the repairs to see how the river bank fared during the Summer holidays.

11. Open Spaces.

11.1. To receive a report and note any problems. The Clerk reported that Adys Trees Services had undertaken some restorative work at Beetley Common.

11.2. To receive a report on East Bilney Townlands. Councillor Boyce reported that he had undertaken several hours work with a colleague and removed 8 sacks of plastic tree guards from the site and took them to the Recycling Centre. To complete this work the needs to be a dedicated group of people to spend a whole day there. It was agreed for the Clerk to contact Beetley Scouts to ask if they would volunteer to carry out this work.

12. Parish Council Matters.

12.1. Hedgehogs R Us. The Parish Council received information from Linda Cook from Hedgehogs R us. Linda asked that we discussed the information at a Parish Council meeting. Linda is trying to make the whole of the UK hedgehog friendly by creating a 5 inch gap in a fence. She has produced a surround for this hole, the money raised will be donated to Hedgehog Conservation. It was agreed that the Parish Council did not purchase these in the current economic climate.

12.2. Parish Noticeboards. Councillor MacArthur requested the use of the Old Beetley Parish Notice Board, however it was pointed out that the previous Council had closed all 6 boards in favour of the Parish Website. A lengthy discussion was held and it was agreed to re visit this item when the vacancy for a Parish Councillor is filled.

12.3. Inspections.

Pavilion. The Clerk agreed to check with Duffield builders regarding the window lintel.

Defibrillator. Councillor MacArthur reported it was all ok.

Beetley River Meadows. The Clerk reported that a Parishioner had undertaken a visual inspection and the Clerk has the paperwork.

12.4. Equal Opportunities Policy. Councillor Boyce has updated the Parish Council policy in the light of the 2010 Equality Act and presented a revised version which he proposed to the Councillors, Councillor Richmond seconded this new policy and all were in favour. It was agreed that this be published on the Parish Website.

13. Correspondence None.

14. Matters for the next meeting. Verge cutting.

To confirm the next meeting of Beetley Parish Council will be held on Thursday 7th July at 7.30 in Beetley Village Hall.

Signed as a true and accurate record .

Signature.....

Date signed.....