

**MINUTES OF THE PARISH COUNCIL MEETING HELD FOR BEETLEY & EAST BILNEY BY ZOOM ON  
THURSDAY 1<sup>ST</sup> APRIL 2021 AT 7.48 P.M.**

**Present**

Councillor S. Boyce (Chair)  
Councillor J. Baldwin  
Councillor L. Cissell (after Co-Option)  
Councillor P. Metcalf  
Councillor R. Richmond  
Councillor T. Scott

District Councillor R. Atterwill

Thirteen members of the public.

**1. Apologies for Absence.**

Apologies for absence had been received from County Councillor M. Kiddle-Morris.

**2. To receive Declaration of Pecuniary Interests.**

There were no DPIs.

**3. Minutes of the previous meeting**

Councillor Scott proposed and Councillor Richmond seconded the resolution that the minutes of the previous meeting held on 4<sup>th</sup> March 2021 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

**4. Co-option.**

Councillor Richmond proposed and Councillor Baldwin seconded the co-option of Ms L. Cissell onto the Parish Council. All were in favour.

**5. Fund raising for Beetley Play Area.**

The working party reported that the next fund raising event will be an Easter Egg hunt which will take place this weekend. Several applications have been put into smaller funders and the application for the full amount has now been submitted to the National Lottery. The Chairman thanked the working party and the Clerk for all of their hard work in a minefield of forms. The Clerk informed the meeting that he had written to three donors to the fund thanking them for their donation.

**6. Public participation.**

**6.1 County and District Councillors reports**

There was no report from the County Councillor.

District Councillor Atterwill stated that the Government had provided a £56 Million Welcome Back fund to be distributed to Parish and Local Councils. The fine details have not yet been issued but he will contact the Clerk if there is anything which would be applicable to Beetley Parish.

**6.2 Public participation.**

Councillor Richmond queried if Breckland Council is carrying out litter picking especially on the B1146. The Clerk responded that as far as he knows they are being carried out.

**7. Matters to report.**

**7.1 Training.**

A place on Norfolk PTS induction course for Councillors had been arranged for Councillor Scott.

**7.2 Cancellation of Norfolk ALC.**

The Clerk confirmed he had cancelled the membership. Norfolk ALC had confirmed that it would put a link on its existing website to Beetley Parish Councils new website.

**7.3 Textile Bank.**

The Clerk confirmed that the tonnage rate for the textile bank for this financial year would be £59.30 per tonne with an additional credit of £64.04 per tonne. Therefore, the Parish Council should receive

£314.04 for the first half of the year and £123.67 for the seconded half. These amounts will be passed onto the Village Hall Committee..

## **8. Highways.**

### **8.1 Report on Highway matters.**

The Clerk had reported the flooding at the top of Hungry Hill in East Bilney had been resolved. The sign opposite the bus shelter in East Bilney, which had slipped, has now been repaired. Norfolk County Council are taking no action on the hedge on School Road Old Beetley but they will monitor it. The potholes on School Road Old Beetley will be repaired. The potholes on Church Road East Bilney and Fludges Lane through to Brisley had been reported and Norfolk County Council are investigating. The flooding on School Road Old Beetley had not been resolved and the two sites had been passed to the County Councillor to deal with. District Councillor Atterwill had informed the Clerk that fly tipping on Holt Road had resulted in a fixed penalty notice of £300. The Clerk had requested that the County Councillor contacts the Highway Engineer to deal with the flooding on School Road Old Beetley, flooding on High House Road Beetley, repairs to Common Lane and Peacock Lane and to progress footpath 6 East Bilney which has now been ongoing for several years.

### **8.2 New problems.**

The sign at the junction of the B1145/B1146 had been hit and was bent. Breckland Council will be contacted regarding a sign for School Road at each end.

### **8.3 Report on footpaths.**

Councillor Boyce reported that he had not walked FP17 and FP18 due to personal issues. Councillor Richmond reported that the footpaths he walks are satisfactory, but the grass will start growing in the next couple of weeks;. Councillor Metcalf reported that all her footpaths are satisfactory. Councillor Baldwin still had not walked her footpaths and the Chairman requested that she did so. Councillor Scott stated all of his are walkable, as the farmer has run a tractor over them. Councillor Cissell agreed to walk the footpaths in East Bilney and the Clerk will forward a map to her. The Clerk will also forward an updated Footpath list to all Parish Councillors. Councillor Cissell informed the members that FP4 is being used by cyclists and she will forward to the Clerk correspondence from Norfolk County Council concerning the removal of the 'kissing gates' so that he can contact the Countryside section.

### **8.4 Local Highway Partnership Scheme.**

The Clerk advised the members that the bid for the Gateways in East Bilney at the cost of £1500 has been accepted. The County Councillor had kindly donated £650 out of his budget towards the cost so the cost will now be £850. The Clerk will send the thanks of the Parish Council to him.

### **8.5 SAM2 Sign.**

The Assistant Clerk suggested that the SAM2 sign no longer be used as it is in for repair again. The information which it generates is not used by the Police as it was intended several years ago when it was purchased with 7 other Parish Councils. The sign is shared between the 7 Parish Councils who have the use of it on a 2 weekly rota. East Bilney and Beetley both have Speedwatch teams which report to the Community Speedwatch at Norfolk Police. These reports generate the attendance of the Safety Camera Partnership team who can ticket the offenders. District Councillor Atterwill told the Clerk that he could obtain the software necessary from Westcotec to download the information for the Police. The Clerk replied that he had had the software since the sign was purchased and had forwarded the information to the Police who did not have the software to access the information so therefore nothing was progressed. Councillor Scott stated that in his previous role with Norfolk Constabulary there was not enough resources to act on the data. He also stated that the Parish is well supported by the different teams from the Police and he felt it unlikely that more could be done. Councillor Boyce proposed and Councillor Scott seconded the resolution that the SAM2 no longer be used in the Parish.

## **9. Planning.**

### **9.1 Applications.**

There were no applications to consider.

### **9.2 Decisions.**

The following decision was noted.

#### **9.2.1 3PL/2021/0131/HOU – Flint Cottage Fakenham Road East Bilney- construction of**

**new single storey/single bay garage.**

**N/O**

**Approved.**

**9.3 To receive a report following a Zoom meeting regarding a planning application for mineral extraction at MIN08, MIN51 and MIN13.**

There was a zoom meeting with Gressenhall Parish Council and a representative from Longwater Gravel. Councillor Boyce, Councillor Richmond and the Clerk attended. The meeting was to be informed about a planning application, which is to be submitted prior to the consultation on the Minerals and Waste Local Plan. Councillor Richmond stated that it was a good meeting and was concerned about the increased traffic which would occur. County Councillor Kiddie Morris was very concerned that this application was proceeding prior to the consultation and he had spoken to the Officers at County Hall regarding this. At present Middleton Aggregate's site is in operation and to have another processing plant in close proximity would have a cumulative effect on traffic and noise. There is likely to be a further meeting in May.

**9.4 Appeals.**

The following appeals were noted.

**9.4.1 APP/F2605/W/20/325347- Land to the north east of Fakenham Road Dismissed.**

**9.4.2 APP/F2605/W/20/3248744- Beetley Nurseries Elmham Road Dismissed.**

**9.4.3 APP/F2605/W/20/3249898- Land at Green Lane Beetley Dismissed.**

**10. Beetley River Meadows.**

**10.1 Report on the Area.**

Councillor Metcalf reported that there was a missing cable tie on one of the notices on the basketball area otherwise all was satisfactory other than the usual pieces of litter, which she collects. Councillor Scott advised the meeting that he had cleared several small branches, which had fallen during the recent strong winds. Councillor Boyce will replace the missing cable tie. The Assistant Clerk reported that she, Councillor Metcalf and Councillor Scott had met the grass cutting contractor and had walked the area to ensure the current schedule is satisfactory.

**11. Open Spaces.**

**11.1 Report.**

The Clerk stated that he had received an email from Norfolk County Council regarding the planting of one million trees. The Clerk had contacted the County Councillor to inform him that the Parish Council and Beetley Scouts had recently planted four hundred trees and felt that there should be some recognition of this. No reply had been received from the County Councillor.

**11.2 Beetley Common.**

The Clerk had received a response to previous e-mails concerning the crossing of the Common by Foxburrow Farm. This had confirmed that there were no crossing rights for Foxburrow Farm to cross the Common to their land. The manager has reminded all the staff that they do not have a right of way to cross the Common.

**12. Finance**

**12.1 Budget.**

Councillor Richmond proposed and Councillor Metcalf seconded the resolution that the budget which had been circulated be approved. All were in favour.

**12.2 Balances and cheques for authorisation.**

Councillor Baldwin proposed and Councillor Metcalf seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

**Balances:-**

**Barclays Community Account.**

Balance at 31 01 21	14681.75
Plus	0.00
Balance at 28 02 21	14681.75
Less cheques authorised 04 02 21 - £1140.79	
D/Debit E-on 15 02 21 - £6.98	
D/Debit Anglian Water 01 02 21-£17.55	1165.32
Balance at 28 02 21	13516.43

Less unpresented cheques authorised 03 12 20 - £160.00	
unpresented cheques authorised 04 02 21 - £290.00	
unpresented cheques authorised 04 03 21 - £1197.63	<u>1647.63</u>
Balance at 04 03 21	11868.80
Float for Community Car co-ordinator	<u>250.00</u>
Balance at 04 03 21	12118.80
Play Area funds	<u>4006.00</u>
Balance at 04 03 21	16124.80

Amount available for Section 137: 1213 x £8.32 = £10092.16

Spend to Date: 18.00

Cheques for authorisation:

325	B J Leigh	Monthly Contract March 572.85 less PAYE -101.00	471.85
326	HMRC	PAYE March	101.00
327	Mrs A Leigh	Drivers Payments Community Car-March	39.80
328	Zoom	Monthly Contract March	14.39
329	Norfolk Parish Training & Support	Induction training course for Councillor Scott	40.00
330	Norfolk Parish Training & Support	Membership 2021-2022	172.50
331	Norfolk County Council	Gateways under Local Highway Partnership Scheme.	850.00

### **12.3 Pavilion Roof.**

Councillor Boyce noticed that there was a hole in the ceiling and advised the Clerk of this. A contractor had been contacted and on inspection found that a rat had eaten the plasterboard and noticed during inspection of the roof space that there were several holes in the roof felt. The roof felt needs replacing at a cost of £1500. The roof has never been re-felted since it had been built.

Councillor Richmond stated that the quote for £1500 was an extremely good price. Councillor Richmond proposed and Councillor Cissell seconded the resolution that the roof be re-felted at a cost of £1500. All were in favour.

### **12.4 Planning Course training.**

The Chairman requested that the Parish Council agree to him attend this course at a cost of £44. £200 has been budgeted for training for the current year. The initial training for Councillors Scott and Cissell would be £80 so there is still sufficient within the budget. Councillor Cissell proposed and Councillor Scott seconded the resolution that Councillor Boyce attends the course. All were in favour.

### **12.5 Membership of CAN.**

Councillor Boyce proposed and Councillor Baldwin seconded the resolution that the Parish Council continues to be a bronze member at a cost of £20. All were in favour.

## **13. Correspondence for Circulation.**

There was no correspondence to be circulated.

## **14. Matters for next meeting (not for discussion).**

### **14.1 Consultation on the future of remote meetings for Parish Councils.**

## **15. Date of next meeting**

This was confirmed as Thursday May 6<sup>th</sup> 2021 via Zoom at 7.30 p.m.

The meeting closed at 20.52