

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON
THURSDAY 7th FEBRUARY 2019 AT 7.30 P.M.**

Present

Councillor J O'Donovan (Chair)
Councillor M Rose
Councillor J Baldwin
Councillor A Leigh
Councillor J Mayhew
Councillor R Richmond
Councillor T Turner

District Councillor R Richmond
District Councillor R Duffield

1 member of the public.

1. Apologies for absence.

Apologies for absence had been received from County Councillor M Kiddle Morris.

2. Declarations of Pecuniary Interest.

There were no DPs.

3. Minutes of the Previous Meeting.

Councillor Baldwin proposed and Councillor Turner seconded the resolution that the minutes of the meeting held on 10 January 2019 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

4. Public Participation.

4.1 County and District Councillors Reports.

District Councillor R Duffield informed the members that there is a new application for a bungalow on the land adjacent to The Cottage Fakenham Road East Bilney. The planners and housing officers have told the occupants of Shorthorn Nurseries that they must put in a planning application to have a caravan on site and to allow living on site. The officers will be returning in 2 weeks. There is grant money available for community groups but the closing date is 22 February. This was discussed at length and the members were disappointed that more time was not available. It was agreed to forward the information to Friends and Neighbours, Scouts, Pre-School and The School. £8 million additional funding has been given to Better Broadband for Norfolk to enable faster broadband to reach area that cannot be supplied by the normal means from new cabinets. District Councillor Richmond stated a planning application has comments on it that relate to DC1 and the Local Plan has not yet been sent out for consultation.

4.2 Public Participation.

The applicant for the extension at 9 Elmham Road informed the members that there is a poor extension and it overhangs the adjoining property and it has no insulation. The proposed extension is to improve this and neighbours have been informed and no objection raised.

5. Matters to Report.

5.1 SNAP Meeting.

Councillor Richmond reported that the traffic policeman is still catching drivers at the golf

club. The police reported that the normal number of drink driving instances had occurred at Christmas but were shocked at the number of drug driving instances. The priorities set were rural crime, cycling on pavements and drug dealing. The Lead officer would come to a Parish Council meeting if wanted.

5.2 Playing Field and Pavilion.

The inspections had been carried out weekly and this will be removed from the agenda.

5.3 Breckland Town and Parish Forum 21 February 1745.

Councillors O'Donovan, Turner and Richmond will be attending.

5.4 Patient Participation Group Meeting.

Councillor Richmond reported that the meeting was held on 6 February and there were 11 people present. It was reported that a good amount of money coming through, it is providing a good service to Toftwood. Some drugs are being held up and the surgery has to pay immediately for the drugs but does not get reimbursed for 3 months. A new telephone system is being installed as the current system does not function correctly. The ringing for appointments after 1100 has stopped and the triage system is working well.

5.5 Bus Shelter.

This has been erected and thanks were given to the contractor as the sockets for the posts meant that there was little time lost in the fixing. There have been good reports especially that there are 31/2 sides so parishioners are protected from the rain and wind. The invoice had been sent to Norfolk County Council together with the invoice for the concrete pad and the Parish Council may receive 50% of the total cost not just the cost of the shelter

5.6 East Bilney Speedwatch Team.

Councillor Leigh reported that there is a new team member and an advert has been placed in the latest Beetley Buzz for volunteers for both Beetley and East Bilney. It was agreed to purchase two more vests.

5.7 Calf at Pact.

Councillor Mayhew reported that the calf was doing well and putting on weight. The injections had cost £77 and the inoculations will cost £200 as it will be necessary to purchase a 5 dose bottle. Councillor Mayhew proposed and Councillor Rose seconded the resolution that £150 be donated. All were in favour.

5.8 Charges for the Hire of the Village Hall.

The Clerk reported that the Village Hall will not be raising its rates at present.

5.9 Duck Race.

The Clerk had received a request from the Pre-School to hold a duck race again this year on Sunday 28 April. This was agreed and the Clerk will ensure that viewing areas are cut back and that the area near to the bridge has been cleared by the contractor.

5.10 Website.

The Clerk informed the members that a new wordpress site would have adverts and so it was agreed to remain with the site from Norfolk ALC and pay the membership.

6. Highways and Transport.

6.1 Report on Highways Matters.

The potholes outside East Bilney Coachworks had been repaired. A litter pick had been requested along B1146 Fakenham Road, Elmham Road and Stoney Lane.

6.2 New problems.

A pothole at the junction of B1146 and B1110 is to be reported as is flooding at junctions with B1146 to the north of East Bilney.

6.3 Footpaths.

FP17 which goes round Beetley River Meadows has been eroded and is flooded at The Beach and a new path needs to be cut further in to the vegetation.

6.4 Blocking of Footpath 6.

Councillor Leigh stated that she is fed up that after nearly two years nothing has happened. Why can Norfolk County Council not enforce this. The Clerk informed the meeting that he had reported this all again and had attached the e-mails that related to it.

7. Planning.

7.1 Applications.

7.1.1 3PL/2019/0006/HOU-9 Elmham Road-proposed single storey rear extension to replace existing extension.

Councillor Rose proposed and Councillor Leigh seconded the resolution that no objection be raised. All were in favour. The Chairman thanked the applicant for attending.

7.1.2 3PL/2019/0044/HOU-30 Elmham Road-demolish existing single storey section and construct 2 single story rear extensions.

Councillor Richmond proposed and Councillor Baldwin seconded the resolution that no objection be raised. All were in favour

7.2 Decisions.

The following decisions and the conditions attached were noted.

7.2.1 C/3/2018/3014- Beetley Landfill Folly Lane-variation of condition 1 of planning permission C/3/2004/3007 to extend timescale for use of existing electricity generation compound.

N/O

Permission.

7.2.2 3PL/2018/1403/HOU-Caltra Church Lane- single storey extension remove and replace roof to form rooms in roof.

N/O

Approved

7.2.3 3PL/2018/1507/LB-Martyrs Cottage Church Road East Bilney-internal alterations within the rear lean-to (north), including re-alignment of 2 windows, replace with lead covered dormers, install ventilation bricks, extraction fan and install door and fanlight to east elevation of the kitchen, repair of lean-to roof.

N/O

Approved.

7.2.4 3PL/2018/0297/HOU-Meadow Lodge, The Drift East Bilney-garden room extension to rear, extension to rear of garage to provide gym, games room & study.

N/O

Approved.

7.3 Enforcement.

7.3.1 Droning Noise.

Councillor Baldwin informed the meeting that she had been contacted by Norfolk County Council regarding the noise and that it would be monitoring this. It was agreed to keep this on the agenda.

7.3.2 Shorthorn Nurseries.

This had been covered by the District Councillor Duffield in his report.

7.3.2 Otters Mead.

There are still only 5 lodges but this will continue to be monitored. The Clerk will forward the conditions for the 16 lodges to all.

7.4 Planning problems to be forwarded to the Eastern Daily Press.

It was agreed not to contact the EDP but to write to the Leader again.

8. Beetley River Meadows.

8.1 Report.

Councillor Mayhew reported that it is very wet and boggy. The outstanding cut will be discussed with the contractor.

8.2 RoSPA Report.

The Clerk is still awaiting a response.

9. Open Spaces.

9.1 Report.

The hedge at East Bilney Town Lands had been cut. The Clerk had received an e-mail regarding a lady taking dogs onto the land near to the school playing field. The parishioner had spoken to the lady with the dogs informing her that no dogs are allowed on this land. Norfolk Wildlife Trust had contacted the Clerk to request that the Norfolk Flora Group wish to visit Beetley Common to carry out a full plant survey. This was agreed and the Clerk will confirm this.

10. Finance.

10.1 Budgets.

The budget sheets and financial information had been circulated.

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that these be approved. All were in favour.

10.2 Balances and Cheques for Authorisation.

The Clerk reported that he had contacted HMRC regarding the VAT repayment to be told that the matter had been closed rather than sent to the Compliance office. It had therefore been reopened by HMRC. Nothing further had been heard so the Clerk had contacted HMRC again and he was informed that the refund had been transferred the previous day. Councillor Baldwin proposed and Councillor Rose seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances

Barclays Community Account

Balance at 31 10 18	26842.21
Plus UK Power Networks Wayleave-79.06	<u>79.06</u>
	26921.27
Less Cheques authorised 01 11 18-1359.60	
Cheques authorised 06 12 18- 2061.33	
D/Debit E-on-8.01	<u>3428.94</u>
Balance at 31 12 18	23492.33
Float for Community Car co-ordinator	<u>250.00</u>
Balance at 31 12 18	23742.33

Amount available for Section 137: $1213 \times £7.86 = £9534.18$

Spend to Date: £141.18

Cheques for authorisation:

129	Mrs A Leigh	Drivers Payments Community Car December	117.00
130	B J Leigh	Monthly Contract January 540.54 less PAYE 105.00	435.54
131	HMRC	PAYE January	105.00
132	Mrs A Leigh	Drivers Payments Community Car-January	197.20
133	Mayday Office Equipment Services Ltd	Monthly Contract December	33.19
134	SLCC	Membership	175.00
135	R W Duffield Ltd	Concrete Base for Bus Shelter	938.40
136	B J Leigh	Gifts for Volunteers	42.57
137	Maypole Manufacturing	Bus Shelter	5490.00

138	Information Commissioner	Data Protection	40.00
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10.3 Salary Increase for Clerks.

The figures for the second year of the agreed increase had been published and the Clerk's Salary will increase to £12.39 per hour w.e.f 1 April 2019. At the same time the Spinal Column Points had been amended and the Clerk is now on SCP17.

10.4 Grass Cutting Contract.

The quotation from Norse Eastern Ltd had been circulated. As the cutting had been a success in 2018 it was agreed not to obtain a further quote.

Councillor Mayhew proposed and Councillor Leigh seconded the resolution that the quotation from Norse Eastern Ltd be accepted at a cost of £1734.80 for the year. All were in favour.

11. Correspondence received for circulation.

The following correspondence would be circulated.

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| 11.1 | Clerks and Councils Direct January 2019 |
| 11.2 | Citizens Advice Mid Norfolk. |

12. Matters for the Next Meeting.

12.1 Distribution of the Beetley Buzz.

13. Date of the next Parish Council Meeting.

This was confirmed as Thursday 7 March 2019 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2114 hours.