

# DRAFT

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON THURSDAY 5<sup>th</sup> MARCH 2020 AT 7.30 P.M.

### **Present**

Councillor J O'Donovan (Chair)

Councillor M Rose

Councillor J Baldwin

Councillor H Johnson

Councillor A Leigh

Councillor J Mayhew

Councillor R Richmond

District Councillor R Atterwill

4 members of the public.

### **1. Apologies for absence.**

Apologies for absence had been received from County Councillor M Kiddie Morris and District Councillor R Duffield.

### **2. Declarations of Pecuniary Interest.**

Councillor Richmond declared a DPI in Agenda Items 7.1.1 having put buildings into the Local Development Framework.

### **3. Minutes of the Previous Meeting.**

Councillor Rose proposed and Councillor Johnson seconded the resolution that the minutes of the meeting held on 6 February 2020 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

### **4. Public Participation.**

#### **4.1 County and District Councillors Reports.**

District Councillor Atterwill reported that the budget had been set last week and the Council Tax for a Band D property would increase by £4.95 p.a. The meeting was a little reserved as the news that some Councillors and an Officer had been at Congham Hall. The Swanton Morley PPG had been wound up and would now be part of North Elmham. The patient income for all surgeries in the practice is now £89 per patient per annum. Swanton Morley surgery is shut Wednesday afternoon and all day Friday. Procedures are undertaken at North Elmham on a Friday. Originally this was a nurse led practice with an income of £200 per patient per annum. It costs £75 per visit per patient to A&E. He is in conversation with George Freeman on the underfunding as the surgery cannot provide the service it would like to. The main meetings at Breckland are now live streamed as investment has been made in I.T. and this should start in the summer. He informed the Parish Council that the grant for play equipment had been approved. He was thanked for his assistance and support with this.

#### **4.2 Public Participation.**

The Parish Council representative to the Charity stated that notices have been displayed about a sale that has been agreed by the Charity Commission. These will be displayed for 14 days and a sale can be advertised with the proceeds going to the Alms Houses Association ring fenced to renovate other Alms Houses.

### **5. Matters to Report.**

#### **5.1 Breckland Town and Parish Forum.**

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Councillors Leigh and Richmond, and the Clerk had attended. The Leader gave a presentation on the vision for Breckland, and there were presentations on the finances of the Council and Neighbourhood plans. There is to be a change to the waste contract and it was confirmed that brown bins will not be free as the cost to empty in a rural area is too expensive. The Clerk will forward the presentation slides to all Councillors.

### **5.2 Extension to the Car Park at the School.**

The Clerk had received a request from a parent to enlarge the school car park. The Clerk had replied that there is the problem of a cost of enlarging this and who would pay. Norfolk County Council has no legal duty to provide a car park. It was agreed unanimously not to proceed with any enlargement of the car park

### **5.3 Pavilion Maintenance.**

The moss from the roof has been cleared and volunteers are needed to clear the ivy to the east side of the pavilion. The cleaning of the pavilion has been ordered.

### **5.4 Action against Climate Change.**

The Scout Group will assist planting the trees and it is now necessary to decide where these are to be planted in the autumn.

### **5.5 Planning Application for a Pre-School Building.**

The Pre-School has decided that it will put in a planning application for a new building on the Parish Council land. The Clerk had taken advice from the solicitor who advised that prior to allowing the Pre-School to apply for planning the Parish Council enters into a Promotion Agreement with the Pre-School. This agreement would give consent to the School to apply for the planning permission and would also include obligations on the school to cover the cost of applying for planning and indemnity against and costs incurred and an obligation on the school to negotiate with the neighbours on behalf of the Parish Council to release the restriction and an obligation on the school to pay any compensation to the neighbours for the release of the restriction and indemnify the Parish Council against any costs. The solicitor also recommended that the Pre-School be responsible for the Parish Council fees which are likely to be in the region of £5000.

It was agreed unanimously to contact the Pre-School and inform it of the Parish Council decision.

### **5.6 Patient Participation Group.**

Councillor Richmond reported that the Swanton Morley group had been wound up and the group would now be part of Elmham PPG and he will continue to attend.

### **5.7 Consultation on Revised Bus Service 21.**

The Clerk had received notification that the 21 service will no longer be going to Fakenham but terminating in North Elmham. The reason given is that no passenger goes to Fakenham except from Gt Ryburgh. A parishioner stated that this is incorrect as his partner goes regularly on the 21 to Fakenham on a Thursday and the Chairman also said that a passenger goes regularly from the village to Fakenham. The members agreed that yet again rural areas are being isolated and it was agreed to respond stating that as a minimum the 21 should go on a Thursday to Fakenham as there is a large market that day.

## **6. Highways and Transport.**

### **6.1 Report on Highways Matters.**

The Clerk reported that the flooding on School Road Old Beetley near to Fleetwood had been resolved as had the flooding on High House Road but this was disputed and this are monitored closely. The Clerk had received an e-mail from Norfolk County Council regarding the marker posts near to Church Road East Bilney saying that the problem could not be found as this had been logged as Church Road Dereham. The Clerk had informed highways again and the next e-mail had stated that the problem would be resolved. The damaged sign on B1146 at East Bilney had been chased and the problem is to be resolved.

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The wig wag signs for Fakenham Road had been approved as part of the Local Highway Partnership Grants. The County Councillor had been to investigate a problem of flooding on School Road Old Beetley opposite Weavers and the culvert is to be jetted. At the request of many Ward Members the policy on pothole repairs is to be revised as there have been many occasions when potholes have not been filled despite the maintenance gangs filling holes adjacent. It needs a more sensible approach and this is to be considered at the Committee meeting the following week.

### **6.2 New problems.**

The B1146 in Hoe has a large pothole near to Gorgate Road and the hedges at 2,6, and 32 Oakland Drive need a letter as the hedges are overhanging the footway. A litter pick is to be requested along the B1146 through the parish.

### **6.3 Footpaths.**

These are still wet and the electric fence on FP13 appears to be very close to the footpath but the path is accessible.

### **6.4 Blocking of Footpath 6.**

The County Councillor had informed the Clerk that this is in hand but it may be that the bridge has to be re-installed which would cost £10000. There is no Countryside Access Officer at present.

## **7. Planning.**

### **7.1 Applications.**

#### **7.1.1 3PL/2020/0076/F-Land at Beetley Grange-two self-build bungalows and garages.**

Councillor Richmond withdrew from the meeting.

The meeting was adjourned.

A parishioner expressed his concerns regarding this application for all the reasons that had been objected to before and hoped that the Parish Council would again support the objections of the other residents adjacent.

The meeting was re-convened.

Councillor Mayhew proposed and Councillor Rose seconded the resolution that an objection be raised for all the reasons as the last time. All were in favour.

Councillor Richmond re-joined the meeting.

#### **7.1.2 3PL/2020/0024/VAR-Vale Farm Barns Stoney Lane-variation of condition 2 of 3PL/2009/0207/F-amendments to fenestration and proposed first floor extension.**

Councillor Richmond proposed and Councillor Leigh seconded the resolution that no objection be raised. All were in favour.

### **7.2 Decisions.**

The following decisions were noted.

#### **7.2.1 3PL/2019/0855/O-Land to the North East of Fakenham Road- Erection of three self-build detached dwellings with garaging and means of access-change to self-build dwellings.      O      Refused.**

This was refused at the Planning Committee on the casting vote of the Chairman.

#### **7.2.2 3PL/2019/1062/O-Land adjacent Whitemill off Green Lane-Reduction in**

**site area and a reduction in proposed plots  
from 4 to 3.**

**Approved.**

This was approved against the advice of the Officer as this is a brownfield site.

**7.3 Enforcement**

**7.3.1 Shorthorns Nursery.**

The Clerk had contacted Breckland Council regarding this and it had been confirmed that no planning application had as yet been received.

**8. Beetley River Meadows.**

**8.1 Report.**

The Clerk reported that the funding for the new goals had been approved by Breckland Council. The new waste bin had been fitted.

**8.2 Multi Play Unit.**

It was agreed to accept the quotation from Sovereign Play and an application for funding is to be forwarded to the National Lottery and Councillors Leigh and Rose will compile this with the help of a parishioner.

**9. Open Spaces.**

**9.1 Report.**

The Clerk had received confirmation from the landowner who had crossed Beetley Common that this would cease until such time as confirmation is received from the landowner's solicitors as to whether it has crossing rights.

**9.2 Beetley Common Maintenance**

The area will be monitored and possibly some tree planting will take place.

**9.3 Application for Registration in Adverse Possession.**

The Clerk explained that this is a parcel of land that abuts East Bilney Common. The land does not encroach onto Parish Land so no objection will be raised.

**9.4 Roosting Hills Trout Fishery.**

A request had been received for the renewal of certain permissions to cross the Common as in previous years. This was agreed unanimously.

**10. Finance.**

**10.1 Budgets.**

Councillor Rose proposed and Councillor Baldwin seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

**10.2 Balances and Cheques for Authorisation.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

**Balances**

**Barclays Community Account**

Balance at 31 12 19	19442.15
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Plus	Tittleshall Parish Council-40.25	
	Horningtoft Parish Council-40.25	
	Litcham Parish Council-40.25	120.75
		19562.90

Less	Cheques authorised 05 12 19-200.00	
	E-on D/Debit-8.40	
	Anglian Water D/debit-29.80	
	Cheques authorised 06 02 20-95.75	333.95
	Balance at 31 01 20	19228.95

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Less unpresented cheques authorised 06 02 20	1375.39
Balance at 06 02 20	17853.56
Float for Community Car co-ordinator	<u>250.00</u>
Balance at 06 02 20	18103.56

Amount available for Section 137: 1213 x £8.12 = £9534.18

Spend to Date: 30.00

Cheques for authorisation:

234	B J Leigh	Monthly Contract February 557.55 less PAYE 106.20	451.35
235	HMRC	PAYE February	106.20
236	Mrs A Leigh	Drivers Payments Community Car-February	91.15
237	B J Leigh	Postage-March 2019-February 2020-30.32 Mileage-February 2019- January 2020 211 miles @.45 per mile=94.95 Use of Home as Office-200.00 Telephone-April 2019-March 2020-60.00	385.27
238	Breckland Council	Election Charges	1491.98
239	T H Scott &Son	Hedge cutting at Bilney Town Lands	144.00

**11. Correspondence received for circulation.**

The following correspondence would be circulated.

11.1

**LCR Winter**

11.2

**Clerks and Councils Direct March 2020.**

11.3

**Priscilla Bacon Hospice.**

11.4

**In the Field.**

**12. Matters for the Next Meeting.**

There were no matters raised for the next meeting.

**14. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 2 April 2020 to follow the Annual Parish Meeting to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2134 hours.