

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON
THURSDAY 3rd OCTOBER 2019 AT 7.30 P.M.**

Present

Councillor J O'Donovan (Chair)
Councillor M Rose
Councillor J Baldwin
Councillor H Johnson
Councillor A Leigh
Councillor J Mayhew
Councillor R Richmond

County Councillor M Kiddle Morris
District Councillor R Atterwill

17 members of the public.

1. Apologies for absence.

Apologies for absence had been received from District Councillor Duffield.

2. Declarations of Pecuniary Interest.

Councillor Richmond declared a DOI in Agenda Items 7.1.4, 7.1.5 and 7.4 having put parcels of land into the Local Development Framework, he is the owner of the property adjacent to the site at the Boat House and owns land in the Minerals and Waste Local Plan.

3. Minutes of the Previous Meeting.

Councillor Baldwin proposed and Councillor Rose seconded the resolution that the minutes of the meeting held on 5 September 2019 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

4. Public Participation.

4.1 County and District Councillors Reports.

County Councillor M Kiddle Morris stated that 170 staff at Norfolk County Council Highways department have been transferred to Norse who will be carrying out some of the maintenance on the roads including the Rangers.

District Councillor Atterwill reported that the Planning Inspector had informed Breckland Council of his comments and it is expected that the Local Plan will be finalised by the end of the year. The plan may be out of date by then as there may not be a 5 year housing supply but District Councillor Atterwill cannot obtain an answer on this. The building of affordable homes is well behind what should be built and last year less than 50% of the target was built. It is likely that there will be a call for new sites in 2020 and the Local Plan Working Groups are to be re-convened. The District Councillor outlined the new system for the calling in of plans to the Planning Committee. The District Councillor has to request within 23 days that an application goes to the Chairman's Panel for consideration. The Panel is made up of the Chairman, Executive Director and 2 members. This panel then decides if the application is to go to the Planning Committee. Before a request from a District Councillor automatically went to the Planning Committee. Applications from elected members are now to be decided by Capita as again these were decided by the Planning Committee. The District Councillor did not feel that this was democratic or transparent. In future the Clerk has to inform the District Councillor who fills in a form, this goes to the Chairman's Panel for consideration.

4.2 Public Participation.

A parishioner raised the matter of an extension to his property. His architect had advised the house owner that the extension above the garage would be allowable under permitted development so the work started. When building control visited the householder was informed that he needed planning permission. He enquired of the Parish Council whether it saw any problems with the extension. At this point there was no objection but the Parish Council would comment on any planning application if and when it arrived. The house owner was advised to contact Breckland Council planning department for a ruling.

5. Matters to Report.

5.1 Beetley Pre-School.

The meeting was adjourned.

The Pre-School advised the meeting that 4 open meetings had now been held and a preferred site identified. The Head Teacher from St Mary's CP School informed the Parish Council that the school fully supports the Pre-School in its aim to enlarge with better premises. A parishioner stated that an enlarged Pre-School can only be a benefit to education, an asset to the school and to the village. Another parishioner also supported the expansion which is needed but was worried that by removing the covenant on this parcel of land this could lead to further removals of the covenant. The Chairman thanked all that attended as this is important for the village and thanked the Pre-School for all its hard work.

The meeting was re-convened.

Councillor Rose felt that the site is the best position, Councillor Richmond felt that the summary circulated to all Councillors well summarised the situation. Councillor Baldwin stated that after the first meeting the site would be in the top corner of the playing field, queried changing the covenant and any cost of enlarging the car park. These points have yet to be finalised. Councillor Mayhew stated that there is a problem with parking on Elmham Road and the new site would enable the car park to be used. Councillor Leigh was still concerned with the change to the covenant as the Parish Council would have to apply to the Land Tribunal which would incur a considerable cost.

It was agreed to write to the eight properties that benefit from the covenant with the new plan asking them if they object and to explain why.

5.2 Complaint from the Previous Meeting.

The comments from a parishioner had been circulated and Councillor Rose apologised if she had offended the parishioner. The Clerk had responded and he had stated that he did not hear the comments from the parishioner. The website link to Breckland Council's website will be amended.

5.3 Response to e-mails.

The Clerk reminded all Councillors to be careful when replying to e-mails on the content of the e-mail.

5.4 Delivery of the Beetley Buzz.

Councillor Leigh stated that High House Road and Beech Road worked well. Councillor O'Donovan has a new volunteer to assist with Fakenham Road who will start at the end of October. It was agreed that in the heading of the Beetley Buzz information will be added about the location of the defibrillator.

5.5 Training for Councillor Johnson.

Councillor Johnson reported that he found the course very informative with excellent tutors. It was one of the best training sessions he had been on.

5.6 Norse Tidy Up.

Norse had confirmed that this was a success and they were joined by one lovely resident and the weather stayed warm and dry.

5.6 Bus Service to Norwich.

The Clerk reported that Norfolk County Council had confirmed that the bus route was registered for there to be two stops in Castle Meadow one on the way from Riverside and then after St Stephens it serves Castle Meadow again and Tombland on the way out of Norwich. The Clerk had replied that this is not what is happening.

5.7 Patient Participation Group AGM.

Councillor Richmond had attended this the previous evening Unfortunately there were no doctors and no Practice Manager attending. There is now a long list of problems to be sorted out which does not appear to be getting any shorter. The flu injection clinics are about to start. District Councillor Atterwill stated that at Swanton Morley the funding per patient had been reduced. The papers from the meeting will be circulated.

6. Highways and Transport.

6.1 Report on Highways Matters.

There was nothing to report on Highways matters.

6.2 New problems.

School Road is closed again for a burst water main repair but the Clerk had not had any notification of this.

6.3 Footpaths.

The Clerk had reported the problems from the previous month.

6.4 Blocking of Footpath 6.

This is still in the hands of NP Law.

6.5 Local Highway Partnership 2019/20.

The Clerk had contacted Norfolk County Council and informed it that the Parish Council would not be continuing with the trod on Fakenham Road as far as the Scout Hut.

6.6 Bench on Footpath at East Bilney.

The Clerk reported that permission for the bench had now been refused. It was agreed to see if the Scout Group would like it.

6.7 Local Highway Partnership 2020/21.

It was agreed to obtain prices for 20mph flashing signs, 2 on Fakenham Road, 1 on Elmham Road and 1 on Gressenhall Road.

6.8 Trees on Beech Road and FP17.

The Clerk had received an e-mail from a resident worried about the state of the oak trees at the start of the FP17 on Beech Road and along the footpath until Beetley River Meadows. These all have TPOs on them. The Clerk had contacted the Tree Officer at Breckland Council who had replied that there is no requirement for the landowner to carry out maintenance and the local planning authority has no powers to make owners undertake work to trees. Norfolk County Council had been contacted regarding the trees overhanging the footway on Beech Road.

7. Planning.

7.1 Applications.

7.1.1 3PL/2019/1061/HOU-78 Fakenham Road-proposed utility room to rear.

Councillor Rose proposed and Councillor Johnson seconded the resolution that no objection be raised. All were in favour.

7.1.2 3PL/2019/1062/O-Land adjacent Whitemill off Green Lane-outline application for the erection of 4 no dwellings with all matters reserved except for access.

Councillor Rose proposed and Councillor Leigh seconded the resolution that an objection be raised. All were in favour. This is outside the settlement boundary and it was agreed to use the comments of Breckland Council for the refusal of the dwelling at Beetley Nurseries.

7.1.3 3PL/2019/1052/F-Land adjacent 16A Fakenham Road-enlargement and conversion of outbuilding to residential and re-use of existing vehicular access.

Councillor Richmond proposed and Councillor Baldwin seconded the resolution that no objection be raised. All were in favour. However, a condition was to be requested the visibility splay to the south of the existing access be maintained.

Councillor Richmond withdrew from the meeting.

7.1.4 3PL/2019/0858/O-Boat House Church Road East Bilney-outline application with all matters reserved for the principle of two dwellings-revised site plan.

The Clerk reported that he had received a telephone call from the Officer dealing with the application stating that he would like to proceed with the decision as he was going to refuse the application for all the reasons that the Parish Council had raised. The Clerk agreed that it would not press for the extension. This application was therefore not discussed

7.1.5 3PL/2019/0855/O-Land to the north east of Fakenham Road- erection of four detached dwellings with garaging including means of access- reduction in plots from 4 to 3 and revised access.

The meeting was adjourned.

A parishioner stated that he objects as previously as it is outside the settlement boundary and for loss of amenity. The applicant stated that he had been advised to reduce the number of dwellings from 4 to 3 and to alter the entrance as it was too large for 3 dwellings. Objectors had raised the same comments as before but there were still no highways comments on the portal. A parishioner stated that there are concerns of accessing Fakenham Road as although it is a 30 mph limit vehicles do speed along this stretch of the road.

The meeting was re-convened.

Councillor Leigh proposed and Councillor Mayhew seconded the resolution that an objection be raised for the same reasons as previously. The proposal was carried by a majority decision Councillors Rose, Baldwin, Johnson, Leigh and Mayhew were in favour and Councillor O' Donovan was against.

Councillor Richmond rejoined the meeting.

7.2 Decisions.

The following decisions were noted and the reasons.

7.2.1 3PL/2019/0393/F-Plot Adjacent Red Roofs Fakenham Road-erection of two detached Dwellings. O Withdrawn.

7.2.2 3PL/2019/0490/O-Land at Green Lane-residential development comprising four 1.5 storey dwellings and garaging O Withdrawn.

7.2.3 3PL/2019/0796/F-Beetley Nurseries Elmham Road- new detached two storey dwelling and garage. O Refusal

7.2.4 3PL/2019/0858/O-Boat House Church Road East Bilney-outline application with all matters reserved for the principle of two dwellings.

O

Refusal

7.3 Enforcement

7.3.1 Droning Noise.

Councillor Baldwin had not progressed this.

7.3.2 Caravan at Shorthorns Nurseries.

As the planning application for a new dwelling had been refused the Clerk had contacted Breckland Council regarding the caravan. A response stated that Breckland Council is currently waiting for a full planning view on the residential caravan to see if the caravan is unacceptable Enforcement may take place but this may take some time to move forward.

7.4 To consider a response to the Minerals and Waste Consultation.

Councillor Richmond withdrew from the meeting

It was agreed unanimously to raise no objection to Min12 which is an extension to the existing quarry. It was also agreed to raise no objection to Min 13 and 51 but to request that these sites do not commence until Min 12 has finished. This is so there is no increase in traffic movements through the parish. An objection is to be raised to Min08 which is not an application from an aggregates company.

County Councillor M Kiddle Morris withdrew from the meeting.

Councillor Richmond re-joined the meeting.

8. Beetley River Meadows.

8.1 Report.

Councillor Johnson and the Clerk had not been able to meet prior to the meeting. The Clerk had received a request from the Pre-School to use the chippings on Beetley River Meadows at the school and this was agreed. The oak saplings are growing and it was agreed to monitor these. There is no major problem with the play area. There is a sign missing on FP17 and cat litter has been dumped and this will also be monitored.

8.2 Multi Play Unit.

This was deferred.

9. Open Spaces.

9.1 Report.

Councillor O'Donovan informed the meeting that she had had a complaint for a dog walker that a person was hitting golf balls on the playing Field. The complainant thought this could be dangerous to dogs but the Chairman reminded the dog walker, whose dogs were not on a lead, that all dogs should be on a lead and therefore there would be no danger.

10. Finance.

10.1 Budgets.

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

10.2 Balances and Cheques for Authorisation.

Councillor Baldwin proposed and Councillor Rose seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in

favour.

Balances

Barclays Community Account

| | |
|---|----------------|
| Balance at 31 07 19 | 17225.09 |
| Plus Beetley Village Hall-82.20 | |
| HMRC Vat Refund-2548.17 | <u>2630.37</u> |
| | 19855.46 |
| Less Cheques authorised 05 09 19-173.70 | |
| D/Debit E-on-9.66 | <u>183.36</u> |
| Balance at 31 08 19 | 19672.10 |
| Less unrepresented cheques authorised 05 09 19- | <u>2970.98</u> |
| Balance at 05 09 19 | 16701.12 |
| Float for Community Car co-ordinator | <u>250.00</u> |
| Balance at 01 08 19 | 16951.12 |

Amount available for Section 137: 1213 x £8.12 = £9534.18

Spend to Date: 0.00

Cheques for authorisation:

| | | | |
|-----|-------------------|---|---------|
| 200 | B J Leigh | Monthly Contract September 557.55 less PAYE 106.20 | 451.35 |
| 201 | HMRC | PAYE September | 106.20 |
| 202 | Mrs A Leigh | Drivers Payments Community Car-September | 163.25 |
| 203 | Norse Eastern Ltd | Grass cutting | 1040.88 |
| 204 | G&G Fencing Ltd | Repair to fence at Beetley River Meadows Play Area | 114.00 |

11 Regulatory Documents.

11.1 Change to Standing Orders for the Time Allotted to Parishioners to Speak.

A parishioner had raised that there be more time allotted and he said that this should be flexible as had happened that evening The Chairman stated that she tried to be. It was agreed not to change the Standing Order.

11.2 Risk Management Policy.

The draft policy had been circulated.

Councillor Mayhew proposed and Councillor Johnson seconded the resolution that this be adopted. All were in favour. The Clerk will now ensure that all risks are managed.

12. Correspondence received for circulation.

There was no correspondence for circulation.

13. Matters for the Next Meeting.

13.1 Remembrance Sunday.

13.2 Wreath for Remembrance Sunday.

13.3 Pavilion.

14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 7 November 2019 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2208 hours.