

**MINUTES OF THE PARISH COUNCIL MEETING HELD FOR BEETLEY & EAST BILNEY IN THE  
VILLAGE HALL ON THURSDAY 1<sup>st</sup> September 2022 AT 7.30 P.M.**

**Present** Councillor L. Cissell (Chair)  
Councillor J. Baldwin  
Councillor R. Richmond  
Councillor T. Scott  
Councillor M. MacArthur

**In Attendance** A. Leigh Clerk  
L. Jarrett RFO  
County Councillor Mark Kiddle-Morris  
District Councillor Richard Duffield  
3 Members of the Public

1. **To Consider apologies for absence.** None received.
2. **To receive Declarations of Pecuniary Interest.** Councillor R. Richmond Agenda item 10.4 East Bilney Quarry **Declaration type A.**
3. **To sign as a correct record the minutes of the meeting held on 1<sup>st</sup>. September 2022.** The minutes were proposed by Councillor Richmond and seconded by Councillor Baldwin all were in agreement.
4. **Resignation of Councillor S. Boyce.** The Chair is sorry to see him leave the Parish Council and thanked him for all of his hard work. All Councillors wish him well for the future.
5. **Election of Vice Chair.** Councillor T. Scott offered to take on this role. Councillor Baldwin proposed and Councillor MacArthur seconded. All were in favour. Councillor Scott signed the Acceptance of Office form.
6. **Finance.**
  - 6.1. **Budgets as circulated.** Proposed by Councillor Scott seconded by Councillor Baldwin all were in agreement.
  - 6.2. **Balances and cheques for authorisation.** Clerks salary £362.65 ,RFO salary £150, HMRC £90.60, A. Leigh Beetley Community Car Scheme (payment to drivers) £73.10, Ady's Woodsplitting Services £175, Voluntary Norfolk £14.40, Steve Jackman £180, Direct.D. Wave £13.50 Direct D .E-on £12.79. Proposed by Councillor Scott and Councillor Baldwin seconded all were in agreement.
  - 6.3 **Signatories for Barclays Bank.** The RFO reported she had been into Barclays bank and will go in again next week.
  - 6.4. **Beetley Scouts rent.** It was agreed there should be no rent charged for 2020 and 2022. £100 per Annum to remain the same. Invoice raised for 2022 Proposed by Councillor Scott and seconded by Councillor MacArthur all were in agreement.
  - 6.5. **RFO Printer cartridge purchase.** A payment of £30 to be paid per year Proposed by Councillor Scott and seconded by Councillor Richmond all were in favour.
  - 6.6 **Mileage allowance Clerk and RFO.** A discussion took place and it was agreed to defer this to the next meeting.
  - 6.7. **Services and emergency costs.** In the financial regulations it states the Clerk can authorise in an emergency £250 per item up to £500 per month and the Clerk to report this to the Council asap. It was agreed not to have this written in the Clerks contract. Proposed by Councillor Baldwin and seconded by Councillor Scott all were in agreement.
7. **Reports from County and District Councillors. Public Participation.**
  - 7.1. **To receive reports from County and District Councillors.** District Councillor reported there will be a call for additional sites for the Local Plan. There will be some large developments in North Elmham .In Swanton Morley approximately 900 houses on the old camp site. He also informed the meeting that he had witnessed a Tesco delivery van hitting the Stoney Lane sign the Clerk will inform County Councillor Mark Kiddle-Morris for Norfolk County Council to raise a charge onto Tesco's.
  - 7.2. **Public Participation.** A member of the public raised the Longwater Gravel Company planning application to extract gravel. He was informed that it was a Norfolk County Council planning

application and that Breckland Council were only consultees and that he could comment on the Norfolk County Council website. It was agreed the Clerk would keep him updated via email.

## **8. Matters for Report.**

**8.1. PPG Meeting (26/07/22).** Councillor Richmond reported that The Eastern Daily Press had carried out a survey and the North Elmham G.P. surgery was in the bottom 10%. Hingham G.P. surgery was the top one. It was requested that the Practice Manager should contact Hingham G.P. surgery and discuss their ways of working. This will be raised again at the next PPG meeting.

**8.2. SNAP meeting (July).** Councillor Richmond reported that the 3 main targets the Police are dealing with at present are : Unsociable behaviour in Tesco car park, Snap-On car park ,vehicles racing in the evenings and Unsociable behaviour in Dereham Town Centre.

**8.3. Bus shelter Fakenham Road Beetley.** Councillor MacArthur reported that the replacement glass had still not been received. He would chase again and if there was still a delay he would find an alternative online, possibly Polycarbonate which would be cut to size.

**8.4. Dog bins.** 4 sites had been suggested by a Parishioner at last months meeting. They were East Bilney outside of the Church, Elmham Road/Green lane junction Beetley, Ashley Road Beetley and High House Road Beetley. Due to the cost of these bins it was agreed to keep this request under review as the Parish Council had not received any complaints about dog fouling. Councillor Scott would post a request to dog owners to pick up their dogs poo on Beetley face book.

**8.5. Speedwatch Beetley & East Bilney.** There was no figures to report this month. The Clerk had suggested to the two Speedwatch Co-ordinators to put together a piece asking for volunteers which could go on Beetley website and Beetley Face book page.

**8.6. Website.** Steve Jackman has been employed to keep Beetley website up to date and ensure it is compliant. The Clerk will forward to him all the information which is to be placed on it.

**8.7. Breckland Mobile Food Store.** The Chair informed the meeting that this has now moved to a new site on Ashley Road the same place as where the Mobile Library is. 1 more person has signed up. Breckland Council has now funding to repair the hydraulic lift and is sourcing a Contractor to carry out the repair.

**8.8. Beetley Community Car Scheme.** This scheme is match funded by Beetley Parish Council & Breckland District Council. The RFO has now included this on the budget sheet and will be asked to report on this at the next meeting.

## **9. Highways.**

**9.1. Clerk to give feedback on ongoing Highway problems.** The issue with the pedestrian crossing on Elmham Road Beetley is still ongoing. N.C.C. are now taking proceedings with the developer as it is still not built to the required standard. County Councillor MARK Kiddle-Morris will progress the request for a Give Way sign at the Sorrel Lane/Chapel Way junction Old Beetley. The Clerk is still requesting information from Tom Cox the Highway Engineer as to what work is planned at East Bilney regarding the flooding issue. The missing Finger Post signing to Gressenhall at the Rawhall Lane Beetley/Fakenham Road junction problem has still not been dealt with. Mark Kiddle-Morris informed the meeting that it is a Heritage type and if Highways replace the Finger Post it would be a modern wooden one as the Heritage type are too costly to repair. The Parish Council was not happy with this, Councillor MacArthur offered to investigate to see if he would be able to repair it. The illegal brown signs on Fakenham Road East Bilney directing to East Bilney Fishing Lakes are considered a" low priority" County Councillor Mark Kiddle-Morris stated. The Clerk had requested Serco to carry out a Litter -Pick on the B1146 through Beetley and East Bilney.

**9.2. Verge Cutting.** The Clerk had circulated the list of roads which N.C.C. Highways had sent regarding the cuts within the 30 mph. £2696 would be given to the Parish Council to deal with the cutting of these roads. A minimum of 4 cuts per season would be required and an approved Contractor would need to be employed. A lengthy discussion took place, it was agreed by all to monitor the verge cutting during 2023 and at this stage not to take on the verge cutting.

**9.3. To note any new problems within the Parish.** There was no new problems to report. The Clerk asked the County Councillor if N.C.C. still carried out a re-charge for damage to the Highway following the information received from District Councillor Duffield on the sign which was damaged by a Tesco delivery vehicle. He stated this was not now done as it proved to be too costly to administer.

**9.4. Parish Partnership.** It was agreed to defer this to the next meeting when Councillors would

bring any suggestions forward. The last date for submission is December 10<sup>th</sup>. Councillor Richmond suggested repair to the pull-in opposite the Town Lands East Bilney. County Councillor Mark Kiddle-Morris stated this would be too costly to repair as it would have to be repaired to the specification of a road.

**9.5. To receive a report from all Councillors on the footpaths.** Councillor Scott reported that FP17 & CFP18 were acceptable. Councillor Richmond stated 4/6/7 were good. Councillor Baldwin stated that she had not walked 14/15/16. Councillor MacArthur reported 8/9/10/11/12/13 were satisfactory. Councillor Cissell stated that CRB1/FP2/FP3/FP5 had a few nettles overhanging but otherwise fine.

**9.6. To discuss re-allocation of Footpaths.** After a short discussion it was agreed that the Clerk would circulate a new list to all Councillors.

## **10. Planning.**

### **Applications.**

**10.1.** 3NM/2022/0074/NMA Vale Farm Barn Stoney Lane Beetley. Non material amendments to 3PL/2022/0024/VAR. **No comments sent.**

**10.2.** TRE/2022/0157/TPO Rowan Lodge 48A Elmham Road Beetley. Selective Oak branch reduction. **No Comments sent.**

**10.3.** 3PL/2022/0883/HOU Red Croft 20 Fakenham Road Beetley. Erection of single storey ground floor and rear extensions, replacement windows and Juliet balconies. The Parish Councillors felt that the Architects design was very acceptable, there were no comments from any Parishioners on Breckland Councils Planning portal. **No Objection** proposed by Councillor Baldwin seconded by Councillor Scott all were in favour.

### **Councillor Richmond left the meeting.**

**10.4.** FUL/2022/0021 – 3CM/2022/0019/CM Land South of Rawhall Lane Beetley. Application for a new sand & gravel on agricultural land. Longwater Gravel Co. Ltd., This application was discussed at length. The Chair requested that all Councillors (other than Councillor Richmond) forward their comments to the Clerk to enable a response be sent into N.C.C. Planning by the 15<sup>th</sup> September. The Clerk would email the Parishioner who had earlier shown an interest.

It was agreed by all that the Parish Council would **OBJECT**. This was proposed by Councillor Cissell and seconded by Councillor MacArthur.

### **Councillor Richmond returned to the meeting.**

### **Decisions by Breckland Council.**

**10.5.** 3DC/2022/0102/DOC North End Farm 7 Elmham Road Beetley. Discharge of conditions on 3PL/2022/1243/F. **APPROVED**

**10.6.** 3PL/2022/0149/F Hall Farm Barn Fakenham Road East Bilney. 2 proposed self-contained holiday let rooms. **REFUSAL**

**10.7.** TRE/2022/0121/TPO 11 Wood Drive Beetley. Oak tree reduction re overhanging 10 Wood Drive due to severe lean in this direction. **TPO WORK CONSENT**

**10.8.** 3NM/2022/0074/NMA Vale Farm Barns Stoney Lane Beetley. Non material amendments to planning permission 3PL/2020/0024/VAR **APPROVED**

**10.9.** 3PL/2022/0632/F Vale Farm Barns Stoney Lane Beetley. Proposed 3 bay garage/outbuilding with storage area. **APPROVED**

**10.10** TRE/2022/0157/TPO 48A Elmham Road Beetley. Selective Oak branch reduction reducing branches over garage. **TPO WORK CONSENT**

## **11. Beetley River Meadows.**

**11.1.** Monthly Play equipment inspections. Councillor Scott reported that he had filled some cracks on posts and will monitor this. The Basket Ball hoop was bent and he will try to repair it.

**11.2.** RoSPA report 2022. Councillor Scott reported that NGF had dealt with the majority of the items on the report and will liaise with the remainder with RoSPA and will deal with if necessary.

**11.3.** Grass Cutting. The Clerk reported that the Contractors had not cut the area during July and August due to the drought and would not charge for these months but would do an extra cut in October which was not on the contract but would charge for this. Therefore there would be one less charge for the year. Councillor Scott reported that he had met with representatives from NWT concerning the bank erosion. NWT advised that Hazel posts would be required to hold the stones with a wire cage. The Parish Council would pay for the stones which would cost approx. £44 Councillor Scott will collect these. This expenditure was agreed by all and was proposed by

Councillor MacArthur and seconded by Councillor Baldwin. Councillor Scott will ask NWT if they could assist with the Boardwalk repair at East Bilney Townlands.

**11.4.** Parishioners new fence. The grassed area on the Parish Council side of the fence the Grass Cutting Contractors have strimmed back the grass to 12 inches high to ensure the Slow Worms still have some habitat and approved weed killer has been applied directly next to the fence. The Clerk contacted the Parishioner and all of this work was acceptable.

**11.5.** Wasps nests. There had been 3 wasps nest this year 2 on Parish Lane on 1 on NWT land. Councillor Scott reported he had instructed a pest controller to deal with 1 which had aggressive wasps the other 1 he had placed signs and cordoned off the area. NWT were informed of the nest which was on their land.

**11.6.** Large Willow Branch in River. The Clerk had contacted Ady's woodcutting Services to remove it. This was a very large branch and could have caused the river to flood.

**11.7.** Additional Parish Councillor for Play Area Grant reports. Councillor Cissell volunteered to join Councillor Scott in dealing with the reports required.

**12. Open Spaces.**

**12.1.** To receive a report and note any problems. The Clerk and nothing to report and there were no new problems.

**12.2.** East Bilney Townlands-Scouts no further action. Councillor Scott suggested that if the Scouts were not able to assist in removing the tree guards he would ask NWT if they could assist on a voluntary basis.

**13. Parish Council Matters.**

**13.1.** Inspections:- Pavilion : Defibrillator : Councillor Scott reported that he had placed some filler in the dent which was on the door of the Pavilion. He also stated that there was a drip from the toilet and would locate the stop tap and turn it off. The Clerk reported that the builder would carry out the repair to the windows hopefully in October. Councillor MacArthur reported he had carried out the monthly check on the defibrillator and all was in order.

**13.2. Health and Safety Policy – adoption.** It was proposed by Councillor Richmond and seconded by Councillor MacArthur to adopt the policy all were in favour. It was agreed that the volunteers from NWT would carry out their own risk assessment when working on the bank erosion at the “Beach” at Beetley River Meadows Councillor Scott would liaise with them.

**14. Matters for next meeting (not for discussion)** Items for the next meeting are to be sent to Clerk. The Fuel allotment charity Councillors to think of any Parishioner who qualified for this. Mileage for the Clerk and RFO are two items to be included.

The Meeting closed at 22.15

Signed as a true and accurate record.....

Date Signed.....