

**MINUTES OF THE PARISH COUNCIL MEETING HELD FOR BEETLEY & EAST BILNEY IN THE  
VILLAGE HALL ON THURSDAY 6<sup>th</sup> April 2023 AT 7.30 P.M.**

**Present**

Councillor J. Baldwin  
Councillor L. Cissell (Chair)  
Councillor P. Minchin  
Councillor M. MacArthur  
Councillor R. Richmond

**In Attendance**

A. Leigh Clerk  
L. Jarrett RFO  
County Councillor Mark Kiddle-Morris  
1 Member of the Public.

- 1. To Consider apologies for absence.** Councillor T. Scott (illness) District Councillor R. Duffield District Councillor R. Atterwill B.E.M. All apologies were accepted.
- 2. To receive Declarations of Pecuniary Interest.** None.
- 3. To sign as a correct record the minutes of the meetings held on 02/03/2023.** The minutes were proposed by Councillor Richmond and seconded by Councillor Baldwin all were in agreement.
- 4. Finance.**
  - 4.1. Budgets as circulated.** It was proposed by Councillor Minchin and seconded by Councillor Baldwin that the budgets as circulated were in order, all were in agreement.
  - 4.2. Balances and cheques for authorisation as circulated.** Clerks salary £390.65 RFO salary £159.40, HMRC £99.80, A. Leigh (C. Car driver payments) £113.95, NPTS £210.00, T.H. Scott & Son £120.00, F.R. Grounds Maintenance £309.35. These were proposed by Councillor Richmond seconded by Councillor Baldwin all were in agreement. The RFO reported that the credit balance on the E-on account which has occurred due to the Government fuel allowance would be refunded.
  - 4.3. Barclays bank update.** Councillor Richmond had been in contact with the bank and had it had been a lengthy discussion. It was agreed that the forms for the signatories which were Councillor Richmond, Councillor Baldwin and Councillor Cissell together with the removal of S. Boyce are to be held by the RFO and returned in due course.
  - 4.4. To agree the Internal Auditor for 2023.** It was agreed that Robin Goreham is to carry out the Internal audit at a cost of £70 this was proposed by Councillor Minchin and seconded by Councillor Baldwin all were in agreement. The RFO would contact him.
  - 4.5. To agree the Annual subscription to NPTS.** It was agreed to renew the subscription it was proposed by Councillor Baldwin and seconded by Councillor Minchin all were in agreement.
  - 4.6. To agree the Annual subscription to NALC.** The subscription had increased greatly this year and the Councillors felt that NPTS give good advice and support at a lower cost. It was proposed by Councillor Baldwin and seconded by Councillor Minchin. All were in favour. The Clerk will inform NALC of the decision.
- 5. Reports from County and District Councillors. Public Participation.**
  - 5.1. To receive reports from County and District Councillors.** County Councillor Mark Kiddle-Morris reported that the Leader of Norfolk County Council had been unexpectedly taken ill and there is a possibility that a new leader will have to be appointed. No reports had been received from the District Councillors due to the forthcoming elections.
  - 5.2. Public comments.** No comments were made.
- 6. Matters for report.**
  - 6.1. Breckland Mobile Food Store.** The replacement temporary vehicle now has limited time it will be at Ashley Road for 30 minutes only.

**6.2. Speedwatch Beetley and East Bilney.** There had been no sessions carried out during March. Unfortunately the East Bilney team has had to close due to not enough volunteers. One of the East Bilney team will transfer to the Beetley team which is also struggling to get volunteers.

**6.3. Boardwalk East Bilney Townlands.** The Clerk will chase County Councillor Mark Kiddle-Morris to enquire if the N.C.C. Countryside team are willing to quote for repairing the Boardwalk. Norfolk Wildlife Trust's contact Aaron Brown will be contacted to enquire if NWT would be interested in carrying out this work.

**6.4. Beetley Scouts – discussion with the Beetley Scouts.** The discussion regarding their plans to extend the Scout hut is deferred to the May meeting.

**7. Highways.**

**7.1. Clerk to give feedback on ongoing Highway problems.** The Clerk stated that she had not received any further updates on the outstanding problems. County Councillor Mark Kiddle-Morris had been informed by the Clerk of flooding on Sorrell Lane Old Beetley at the junction of Sorrell land and Holt Road. He would send out a Highway Inspector to look at the problem.

**7.2. To note any new problems within the Parish.** Councillor Cissell reported that the Fakenham Road near the Bridge at East Bilney had many pot holes and asked the Clerk to contact Mark Kiddle-Morris to see if this stretch of the road is programmed in for resurfacing. This was discussed several months ago in connection with the East Bilney flood issue, also to ask for a Highway Inspector to inspect and report on the poor surface of the road.

**7.3. To receive a report from all Councillors on the footpaths.** Councillor Baldwin reported that footpaths 14/15/ 16 are satisfactory, Councillor Richmond stated 5/6/7 are in good order, Councillor MacArthur stated that 8/9/10/11/13 were all good and footpath 12 was unwalkable and not used, the sign has still not been erected by Norfolk County Council, Councillor Cissell stated that CRB1,FP2/3/4 were good.

**8. Minerals and Waste submission plan-update.** County Councillor Mark Kiddle-Morris said that he was still waiting to hear the date of the committee meeting which may be May. He will advise the Parish Council when he is informed of the date.

**9. Issues and Options consultation – Breckland Council.** This was discussed at length , a response is required by the 19<sup>th</sup> May. Councillor Cissell will circulate the information to all Councillors for comments to enable a response to be made.

**10. Planning**

**Applications.**

**10.1.3PL/2023/1270/F** East Bilney Lakes East Bilney. Change of use of existing fishing shed to include café with internal seating (sui generis), replacement of toilets, new covered area for freezer's, ramp, siting of a mobile burger van concealed behind timber cladding panels and external seating areas (Retrospective.)No objection was proposed by Councillor Baldwin and seconded by Councillor Minchin all were in agreement.

**10.2. 3PL/2023/0340/HOU** Woodwells 52 Elmham Road Beetley. Installation of ground array Solar PV with battery storage system. Proposed 2 x rows high with 11 modules to each row. no objection was proposed by Councillor Richmond and seconded by Councillor Cissell all were in agreement.

**Decisions by Breckland Council.**

**10.3. None received.**

**11. Beetley River Meadows.**

**11.1. Monthly Play equipment inspections.** These had been carried out by Councillor Minchin and he will continue to carry on inspecting the equipment on a monthly basis.

**11.2. National Lottery Funding documentation to finalise.** All agreed to send the completed forms onto Lucinda Lennard and to request a copy of the original documentation. It was proposed by Councillor Minchin and seconded by Councillor MacArthur that Councillor Cissell will deal with this.

**11.3. Bank erosion – Norfolk Wildlife Trust.** Works will be carried out on Monday 17<sup>th</sup> April by Aaron Brown an employee of the Norfolk Wildlife Trust and will be assisted by their contractor. the cost of this work will be £297 all were in agreement and it was proposed by Councillor Richmond and seconded by Councillor Minchin.

- 12. Open Spaces.**
  - 12.1. To receive a report and note any problems.** There was nothing to report.
- 13. Parish Council matters.**
  - 13.1. Inspections :- Pavilion: Defibrillator.** The Pavilion inspections will be carried out by Councillor MacArthur, the Clerk will pass a key to him. Councillor MacArthur had carried out the Defibrillator check and the Webnos report will be sent and confirmed to the Clerk.
  - 13.2. Parish Council Website.** It was agreed that NPTS will take on the support of the Website This was proposed by Councillor Baldwin and seconded by Councillor Cissell.
  - 13.3. Parish Council elections May 4<sup>th</sup> 2023.** The Notice of Uncontested Election for Beetley Council had been received by the Clerk and circulated to the Parish Councillors. This is displayed on Breckland Councils website.
- 14. Matters for next meeting ( not for discussion).** Presentation of plans by Beetley Scouts, Parish Council annual insurance, Breckland Councils Issues and Options consultation.
- 15. To confirm the next meeting of Beetley Parish Council will be held on Thursday 11<sup>th</sup> May at 7.30 p.m. in Beetley Village Hall High House Road Beetley. This will be a week later than normal due to the Elections being held in the Village Hall.**

**The meeting closed at 21.47.**

**Signed as a true and accurate record.....**

**Date signed.....**