

**MINUTES OF THE PARISH COUNCIL MEETING HELD FOR BEETLEY & EAST BILNEY IN THE
VILLAGE HALL ON THURSDAY 2nd March 2023 AT 7.30 P.M.**

Present

Councillor J. Baldwin
Councillor L. Cissell (Chair)
Councillor M. MacArthur
Councillor R. Richmond

In Attendance

A. Leigh Clerk
L. Jarrett RFO
District Councillor Roger Atterwill

1. **To Consider apologies for absence.** Councillor T. Scott (on holiday) Councillor P. Minchin (who is ill) All apologies were accepted.
2. **To receive Declarations of Pecuniary Interest.** None.
3. **To sign as a correct record the minutes of the meetings held on 02/02/2023.** The Minutes were proposed by Councillor Baldwin and seconded by Councillor MacArthur all were in agreement.
4. **Finance.**
 - 4.1. **Budgets as circulated.** It was proposed by Councillor Richmond and seconded by Councillor Baldwin that the budgets as circulated were in order, all were in agreement.
 - 4.2. **Balances and cheques for authorisation as circulated.** Clerks salary £390.65, RFO salary £159.40, HMRC £99.80, A. Leigh (C.Car driver payments) £116.65, Beetley Village Hall £90.00, Voluntary Norfolk £14.40, RFO expenses £76.79 (Annual claim) Clerks expenses £372.86 (Annual claim) M.MacArthur £16.51, Beetley Parish Council (Beetley Charity fund) £50.00. These were proposed by Councillor Cissell and seconded by Councillor Richmond all were in agreement.
 - 4.3. **Direct Debit – EBM.** The Councillors discussed this matter and it was agreed to use the Direct debit system of paying. It was proposed by Councillor Richmond and seconded by Councillor Baldwin all were in favour.
 - 4.4. **Barclays bank account – to consider change of bank.** At present the two signatories are Councillor Richmond and Baldwin. The bank will only liaise with them. The RBO had tried on many occasions to arrange an additional signatory and to remove Stephen Boyce who was no longer a Councillor, also to implement online banking. It was agree that the two current signatories take this forward with Barclays bank. This was proposed by Councillor Cissell and seconded by Councillor MacArthur all were in agreement.
 - 4.5. **To agree the funding for the forthcoming year of the Beetley Community Car Scheme.** It was agreed that the RFO apply to Breckland Council for £1200 for the forthcoming year. Councillor Baldwin proposed and Councillor Cissell seconded that this be done all were in agreement.
5. **Reports from County and District Councillors. Public Participation.**
 - 5.1. **To receive reports from County and District Councillors.** County Councillor Mark Kiddle-Morris had sent a report to the Clerk which had been circulated to the Councillors. District Councillor Roger Atterwill reported that the Mobile Food Store bus was still out of action and temporary transport is being used. He also informed the meeting that this would be the last meeting he would attend until after the May elections. The Parish Council thanked him for his assistance and wished him well with the forthcoming election.
 - 5.2. **Public comments.** There was no public present.
6. **Matters for report.**
 - 6.1. **Breckland Mobile Food Store.** This item was covered by District Councillor Atterwill in his report and there was no further information to add.
 - 6.2. **Speedwatch Beetley and East Bilney.** There had been no sessions held during February.

6.3. Boardwalk East Bilney Townlands. Councillor Cissell reported that she had spoken to County Councillor Mark Kiddle-Morris concerning the email received from Countryside section stating that they had no record of these boardwalks on their mapping system, therefore no repairs would be carried out. A lengthy discussion took place on this and it was agreed that the County Councillor asks the Countryside section for a price to carry out the repair, which the Parish Council would have to pay for. Councillor Cissell was concerned about the use of the Boardwalks even though a notice had been placed stating that they were not safe to walk on.

6.4. Roosting Hill Trout Fishery-permission to cross Beetley Common The Clerk reported that she had received a letter asking for permission to cross Beetley Common as in past years. Councillor Baldwin proposed and Councillor Richmond seconded that permission should be given all were in agreement.

7. Highways.

7.1. Clerk to give feedback on ongoing Highway problems. The Clerk asked Councillor MacArthur to report on the request for a Give Way sign for Old Beetley. He informed the meeting that it had been installed this week. The Parish Council thanked County Councillor Mark Kiddle-Morris for using his N.C.C. personal budget to fund this. The Clerk went on to report that the handrail on the bridge over the Ford at Folly Lane/Fludges Lane had been replaced. The request from a Parishioner for the widening of part of the pavement on Fakenham Road. Highways felt that there was not enough width for this to be done. The Clerk had received an email from the Parishioner that this was not now required as a different route could be used to walk on safely. The request for the signs on Fakenham Road East Bilney directing to the East Bilney Fishing Lakes to be investigated as not being compliant is still ongoing.

7.2. To note any new problems within the Parish. Councillor Baldwin stated that there was a small pothole on Fakenham Road East Bilney and she will monitor it.

7.3. To receive a report from all Councillors on the footpaths .Councillor Mac Arthur reported 8/9/10/11/13 were satisfactory and 12 is still waiting for a sign to be erected. Councillor Richmond reported the footpaths he walked were good. Councillor Cissell stated CRB1/FP2/FP3/FP4 were satisfactory. Councillor Baldwin had still not walked hers.

8. Minerals and Waste submission plan-update. County Councillor Mark Kiddle-Morris said that he was still waiting to hear if the application was going to Committee on March 24th. He will keep the Parish Council updated on the date.

9. Planning.

Applications.

9.1. 3DC/2023/0034/DOC. Almshouses Fakenham Road East Bilney NR20 4HL. Discharge of condition 4 on 3PL/2021/1387/LB (Discharge conditions) **PERMISSION ALREADY GIVEN.**

9.2. 3PL/2023/0138/VAR High View Elmham Road Beetley To vary condition 5 on 3PL/2015/0320/F extend the use of the main dwelling for short-term letting until 31/12/2024. No objection to be raised proposed by Councillor Richmond and seconded by Councillor MacArthur all were in agreement.

Appeals.

9.3. APP/F2605/W/22/3304562-3PL/2022/0258/O Land adjacent Harebells School Road Old Beetley. Outline planning permission for the erection of a single storey dwelling with all matters reserved except access. **AN APPEAL has been made to the Secretary of State against the decision of Breckland Council to refuse to grant planning permission.** It was agreed to forward the Parish Councils originals objection to the Planning Inspectorate. Councillor Richmond proposed and Councillor Baldwin seconded all were in agreement.

Decisions by Breckland Council.

9.4. 3PL/2022/1365/F Land South of School Road Beetley. Erection of 2 dwelling houses. **REFUSED.**

9.5. 3DC/2023/0018/DOC The Shrublands Gressenhall Road Beetley & Gressenhall. Discharge of condition no. 11 on 3PL/2022/1325/VAR (Discharge Conditions). **DOC – COMPLETE.**

9.6. 3DC/2023/0034/DOC Almshouses Fakenham Road East Bilney NR20 4HL Discharge of condition 4 on 3PL/2021/1387/LB (Discharge Conditions) **DOC-COMplete.**

9.7. 3PL/2023/0022/F Peacock Farm Peacock Lane Beetley. Change of use of holiday accommodation to a residential annexe. **APPROVED**

10. **Beetley River Meadows.**
 - 10.1. **Monthly play equipment inspections.** February play equipment inspection completed by Councillor Minchin.
 - 10.2. **National Lottery Funding documentation.** The document was discussed at length and it was decided to wait the return of Councillor Scott from holiday. He had offered to put out a questionnaire regarding the information required by the National Lottery and a meeting would then be required to complete the form. May 1st is the deadline for the response to be made.
11. **Open Spaces.**
 - 11.1. **To receive a report and note any problems.** Nothing to report and no problems raised.
12. **Parish Council matters.**
 - 12.1. **Inspections:- Pavilion : Defibrillator.** There was nothing to report on the Pavilion. Councillor MacArthur reported that the red light on the cabinet of the defibrillator had now been resolved. The monthly reporting to Webnos will now be submitted by Councillor MacArthur with a copy being sent to the Clerk. He will carry out a weekly visual check which will not be recorded unless a problem is found. Thanks were given to Councillor MacArthur for installing the sign above the defibrillator.
 - 12.2. **Parish Council elections May 4th 2023.** The Clerk reminded the Councillors that their nominations (should they wish to continue being a Parish Councillor) need to be with Breckland Council by 16.00 hrs on 4th April this year. The earliest they can be taken into Breckland Council is Friday 24th March between 10.00 hrs – 16.00 hrs on working days. The nomination papers need to be taken into Breckland District Council offices by hand and to ask for one of the Officers to check that they have been completed correctly. The Clerk holds the current Electoral Register and Councillors can email her to get the electrical number of the proposer and seconder of their nomination paper. The statement of persons nominated to Beetley Parish Council, Breckland will email the Clerk on the 5th April. The Clerk will then advise the Parish Council of those elected and if an election is required. The Parish Councillors were concerned on the cost of an election should one need to be held. This cost has been budgeted for by the RFO but they would prefer to see this money put to better use.
 - 12.3. **Beetley Charities- Charity Commission update.** Councillor MacArthur gave an update and he recommends standing orders need to be written. A meeting will need to be held to compile this. Councillor MacArthur will contact the RBO for an update on who currently are recorded with the Charity Commission as Trustees.
 - 12.4. **Annual Parish Meeting Thursday 6th April 2023.** This will be held in April and not May when it is normally held due to the Elections. The Clerk is contacting the local organisations to inform them of this date. An invitation will be included in the email for a representative to attend the meeting and to give a brief report on the previous year's activities.
13. **Matters for next meeting (not for discussion).** Internal Auditor to be agreed, NPTS Annual subscription, to finalise the National Lottery Funding documentation.
14. **To confirm the next meeting of Beetley Parish Council will be held on Thursday 6th April 2023 at 7.30 p.m.(following the Annual Parish meeting) in Beetley Village Hall High House Road Beetley.**

The meeting closed at 21.47.

Signed as a true and accurate record.....

Date signed.....