

**MINUTES OF THE PARISH COUNCIL MEETING HELD FOR BEETLEY & EAST BILNEY IN THE  
VILLAGE HALL ON THURSDAY 6<sup>th</sup> October 2022 AT 7.30 P.M.**

<b>Present</b>	Councillor L. Cissell Councillor J. Baldwin Councillor T. Scott Councillor M. MacArthur	(Chair)
<b>In Attendance</b>	A. Leigh Clerk L. Jarrett RFO	

- 1. To Consider apologies for absence.** County Councillor Mark Kiddle-Morris, District Councillor Richard Duffield, District Councillor Roger Atterwell Parish Councillor Robert Richmond. All were accepted.
- 2. To receive Declarations of Pecuniary Interest.** None received.
- 3. To sign as a correct record the minutes of the meeting held on 6<sup>th</sup>. October 2022.** The minutes were proposed by Councillor Scott and seconded by Councillor Baldwin all were in agreement.
- 4. Finance.**
  - 4.1. Budgets as circulated.** All correct. Proposed by Councillor Scott seconded by Councillor Baldwin all were in favour.
  - 4.2. Balances and cheques for authorisation as circulated.** Clerks salary £378.25, RFO salary £150.00, HMRC £94.40, A. Leigh Beetley Community Car Scheme (payment to drivers) £119.45, Voluntary Norfolk £14.40, PKF Littlejohn LLP (external auditors) £480, Beetley and East Bilney Village Hall £270.00. Direct debit E-on £12.38. Proposed by Councillor Scott seconded by Councillor MacArthur all were in agreement.
  - 4.3. Mileage allowance Clerk & RFO.** It was agreed that the allowance be paid for all Parish Council business including monthly meetings which is attended at the rate of 45 pence per mile. proposed by Councillor Scott seconded by Councillor Cissell all were in agreement.
  - 4.4. External Auditor.** The RFO explained the questions which had been raised by the External Auditor she had answered and was acceptable.
  - 4.5. Beetley Charities trustees.** Councillor Richmond and Councillor Baldwin agreed to be the Trustees. The RFO passed on correspondence which required signing by both Councillors. When signed they are to be returned to the RFO to deal with.
  - 4.6. Beetley Community Car Scheme. RFO to report on new budget item.** The RFO reported that the grant agreement is forty five pence per mile. Breckland Council to contribute twelve and half pence per mile Parish Council to contribute twelve and half pence per mile. Parishioners who use the scheme twenty pence per mile. The RFO feels the £1200 received from Breckland Council will be too much for the current financial year. The RFO informed the meeting that she had been informed by HMRC that there was a penalty enforced of £100 due to failure in submitting a PAYE return on time. She appealed against this and the appeal was accepted and the £100 fine was withdrawn.
- 5. No agenda items.**
- 6. Reports from County and District Councillors. Public participation.**
  - 6.1. To receive reports from County and District Councillors.** No reports had been receive.
  - 6.2. Public participation.** There was no public in attendance but the Chair advised the meeting that a request had been received from a Parishioner for her son to assist in litter picking in Beetley River Meadows as part of the Duke Of Edinburgh Award scheme he was participating in. The Clerk will contact the insurance company to ensure this is acceptable and Councillor Scott will look into this further and gain information from the Parishioner and the Duke of Edinburgh Scheme. The Chair also informed the meeting that "warm packs" are available from Dereham Library from 10<sup>th</sup> October until March 2023. She also informed the meeting that N.C.C. have a family support fund available. The information about both she will pass onto the Clerk for it to be placed on the Parish Council Website and to Councillor Scott for it to be put on Beetley Face Book.

## 7. Matters for report.

**7.1. Breckland Mobile Food Store.** Councillor Cissell reported that there are 2 new members making a total of 13 now signed up to the scheme in Beetley Parish. There is a misconception that people need to be on benefits to join. If the scheme is not used it will be taken away from Beetley. This will be placed on Beetley Parish website and on Beetley Face Book to encourage more Parishioners to use it.

**7.2. Bus Shelter Fakenham Road.** Councillors MacArthur and Scott have replaced the pane of broken glass in the Bus Shelter. The Chair thanked them for this.

**7.3. Speedwatch Beetley and East Bilney.** Beetley team carried out a single one hour session in September and reported four vehicles. East Bilney team were unable to do any sessions in September due to losing several team members, holiday and badly timed road works.

**7.4. Boardwalk East Bilney Townlands.** This is deferred to Novembers meeting Councillor Scott will contact Norfolk Wildlife.

**7.5. Beetley Face Book.** Councillor Scott has posted several items on this page advising what the Parish Council is involved in at present. Many are viewing this information.

**7.6. Damaged seat Old Beetley.** Councillor MacArthur informed the meeting that the damage to the seat was caused by the Litcham School Bus. Carters Coaches will repair it. Luckily no one was injured.

## 8. Highways.

**8.1. Clerk to give feedback on ongoing Highway problems.** The Clerk reported that she had been in communication with County Councillor Mark Kiddle-Morris regarding the Elmham Road crossing which is still not to the correct specification, N.C.C. legal team are now dealing with the Contractor who was responsible for installing it. The overhanging tree on Fakenham Road Beetley which is obscuring the 20 mph flashing sign Mark Kiddle-Morris will check what is happening about it. The FP12 footpath sign which the Clerk had sent to Mark Kiddle-Morris last February he has had no update and he will check with the Countryside Officer. The Heritage finger post at the Rawhall Lane/Fakenham Road junction has now been repaired. County Councillor Mark Kiddle-Morris is looking into the request for a Give Way sign in Old Beetley. The flooding issue at East Bilney Bridge the Highway engineer is looking into and will send a quotation for this work which the Parish Council may consider to take forward for the 2023/24 Parish Partnership scheme with N.C.C. The Clerk had reported two water leaks to Anglian Water, one on Fakenham Road East Bilney the other on Elmham Road Beetley, both had been repaired.

**8.2. To note any new problems in the Parish.** There were none.

**8.3. To receive a report from all Councillors on the footpaths.** Councillor MacArthur reported that footpaths 8,9,10,11 were ok 12, rape on the field at present 13 ok. Councillor Baldwin reported that footpaths 14,15 were ok but she had not walked footpath CRF16. Councillor Scott reported that footpaths 17 and CFP18 were ok. Councillor Cissell reported that footpaths CRB1,FP2,3,4 were ok.

**8.4. Parish Partnership scheme 2023/24 (December 10<sup>th</sup> 2022 submission date)-Councillors to bring suggestions forward.** This item is deferred to November meeting.

## 9. Planning.

### Applications.

**9.1. 3DC/2022/0224/DOC** The Shrublands Gressenhall Road Beetley. Discharge of Condition No. 12 on application 3PL/2020/1392/F. No objections were raised proposed by Councillor Scott seconded by Councillor Baldwin all were in favour.

**9.2. 3DC/2022/0222/DOC** The Shrublands Gressenhall Road Beetley. Discharge of Conditions No's 5&6 on application 3PL/2020/1392/F. No objections were raised proposed by Councillor Scott seconded by Councillor Baldwin all were in favour.

**9.3. 3PL/2022/0958/HOU** 8 Maple Close Beetley. Proposed single storey side and rear extensions. Permission already granted therefore no comments made.

**9.4. 3PL/2022/0842/A** The New Inn 31 Fakenham Road Beetley. Replacing two signs 1<sup>st</sup> one is for the main building from wooden to illuminated and the 2<sup>nd</sup> is a post sign over the footpath from swing /hanging sign. No objections were raised proposed by Councillor Scott seconded by Councillor MacArthur all were in favour.

**9.5. 3PL/2022/0991/LB** Rural Life Museum Gressenhall and Beetley . Replacement/repair of 6 No.windows to Village Row and 4 No. windows to the first floor library. No objections raised proposed by Councillor Baldwin seconded by Councillor Scott all were in favour.

**9.6. FUL/2022/0021-3CM/2022/0019/CM** Land South of Rawhall Lane Beetley. Application for a new sand & gravel quarry on agricultural land. Longwater Gravel Co. Ltd. **Comments Submitted-Objection.**

**Decisions by Breckland Council.**

**9.7. FUL/2022/0021-3CM/2022/0019/CM** Land South of Rawhall Lane Beetley. Application For a new sand & Gravel quarry on agricultural land. Longwater Gravel Co. Ltd. **APPROVAL (N.C.C. decision still not given).**

## **10. Beetley River Meadows.**

**10.1. Monthly Play equipment inspections.** Councillor Scott reported that he had carried out 2 inspections this month and passed the reports to the Clerk. Councillor Scott and the Clerk are liaising with NWT regarding repairs to the erosion of the bank at the "Beach" area. The Clerk reported she had been contacted by a Parishioner who would be felling a tree on his land which is adjacent to Beetley River Meadows and the path through will be closed whilst this takes place.

**10.2. RoSPA report 2022 to sign off.** Councillor Scott reported that NGF are in discussion with RoSPA on points raised on the new equipment which they installed, all other points which required action had been dealt with.

**10.3. Grass cutting.** The Clerk reported that the grass had been cut in September and the final cut will be in October (this cut will not be charged for) as July and August there was no cutting carried out due to the drought. One part of the Wild Meadow Area has also been cut, this is the first section to be cut on the 3 year rota as advised by NWT.

**10.4. Accident.** The Clerk informed the meeting that the Parish Councils insurers, RoSPA, and the contact for the National Lottery Grant had been sent full details of the accident. The Clerk and Councillor Scott had met on site the fencing contractors and discussed the accident. It was agreed to get a quotation from them.

## **11. Open Spaces.**

**11.1. To receive a report and note any problems.** Nothing to report.

**11.2. East Bilney Townlands.** Beetley Scouts will be able to assist in the removal of the tree guards. The Clerk will contact them for a date when this project can take place.

## **12. Parish Council matters.**

**12.1. Inspections :- Pavilion : Defibrillator.** Councillor Scott reported he could not find the stop cock for the Pavilion Councillor Baldwin offered to contact the Secretary of the Village Hall Committee, the Clerk said she would contact a previous Chair of the Council to gain the information. The Clerk reported she still had not received a date from the Builder for the repair to the window. Councillor Cissell suggested that the Pavilion may be a place for the "Men's Sheds" wellbeing club to hold their meetings. Councillor Scott will make enquires.

**12.2. Vice Chair training.** No training dates are at present available.

**12.3. Fuel Allotment Charity – Thoughts on those who qualify.** After a short discussion it was agreed the Clerk will contact the RFO for clarification on how the funds can be used. The Clerk reported that the Poppy Wreath was ready for collection. The Cost is £25 and a donation of £15 will be given. The Clerk will deliver the wreath to the Chair who will attend the Remembrance service at East Bilney Church and lay the wreath on behalf of the Parish. This was proposed by Councillor Scott and seconded by Councillor Baldwin all were in favour.

**13. Matters for next meeting (not for discussion).** Precept, National Lottery questioner.

**14. To confirm the next meeting of Beetley Parish Council is to be held on Thursday 3<sup>rd</sup> November at 7.30 p.m. in Beetley Village Hall High House Road Beetley.**

**The meeting closed at 21.40.**

**Signed as a true and accurate record.....**

**Date Signed.....**