

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON
THURSDAY 5th SEPTEMBER 2019 AT 7.30 P.M.**

Present

Councillor M Rose (Chair)
Councillor J Baldwin
Councillor H Johnson
Councillor A Leigh
Councillor J Mayhew

County Councillor M Kiddle Morris
District Councillor R Atterwill

7 members of the public.

1. Apologies for absence.

Apologies for absence had been received from Councillor Richmond who was ill and these were accepted and Councillor O'Donovan who was with family and these were not accepted. Apologies for absence had also been received from District Councillor Duffield.

2. Declarations of Pecuniary Interest.

There were no DPIs.

3. Minutes of the Previous Meeting.

Councillor Mayhew proposed and Councillor Leigh seconded the resolution that the minutes of the meeting held on 4 July 2019 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

4. Public Participation.

4.1 County and District Councillors Reports.

County Councillor M Kiddle Morris stated that the Autumn Statement from the Chancellor had only projected forward one year. There is a shortfall of £90 million up to 2021 and 70% of revenue is spent on 14% of the population as the cost of social services is increasing monthly. There are Government Grants available for those who have download speeds of greater the 10mbps but less than 30mbps. £500- £3500 is available for businesses and £500-£1500 for residents. It appears that these grants will fund fibre to property. A further £8million has been awarded to Norfolk County Council from the Government to connect 370 properties with gigabit speed. These include schools and other important locations and the advantage is that nearby properties can piggy bank onto this technology.

District Councillor Atterwill reported that little had happened at Breckland in August. The Local Plan has not been finalised and the date is now waited from the Planning Inspector. He is pressing for an answer on the 5-year housing supply as the last figures are for July 2018 and he cannot get an update on this. There are more applications at present to be decided because there is no 5 year housing supply.

4.2 Public Participation.

There were no comments from the public.

5. Matters to Report.

5.1 Beetley Pre-School.

The Clerk reported that there are further meetings at the Pre-School on 6 and 7 September. Councillors Mayhew, Rose and Baldwin will attend on 6 September and Councillors

Mayhew, Baldwin and Johnson on 7 September. A parishioner raised the matter of the lease as there is no mention of this in the minutes. This has not been resolved as the siting and final design has not been decided. The Parishioner also raised concerns about the noise from the children and the possible parking problems on Fakenham Road. These points are to be considered once the final site has been agreed.

5.2 Deposit of Records at Norfolk Record Office.

The Clerk reported that he had deposited a further two years of accounts.

5.3 SNAP Meeting.

Councillor Johnson had attended and reported that there had been incidents of drug dealing at the Village Hall but the police had stopped this. The priorities for the next three months are rural crime, vehicle anti-social behaviour and drug taking in Dereham. He reported that there is a new PCSO.

5.4 Update from the meeting with the Leader of Breckland Council.

The Clerk reported that he is still not receiving any weekly updates and District Councillor Atterwill stated that it is unlikely that these would be sent to parishes so this item will be removed from the agenda.

5.5 Delivery of Beetley Buzz.

Councillor Leigh reported that the person who delivers to High House Road will no longer be able to undertake this. She had spoken to a parishioner who lives on Beech Road and he is willing to take on Beech Road and Councillor Baldwin agreed to do High House Road.

5.6 Bus Service to Norwich.

The Clerk reported that the timetable and Sanders website states that the 23 Sanders service leaves Riverside at 1340, St Stephens at 1345 and Castle Meadow at 1350. This is not what happens as the bus calls at St. Stephens last and then proceeds to the Fakenham Road via Chapelfield, Grapes Hill and Heigham Street. Norfolk County Council had been informed. Norfolk County Council had also been contacted as there is no timetable in East Bilney and the holder has been removed.

5.7 Norse Tidy Up.

Norse across the country including Gressenhall are carrying out a mass litter pick on 20 September starting at the depot in Gressenhall at 10.00 a.m. The notice for this had been placed in the Beetley Buzz.

6. Highways and Transport.

6.1 Report on Highways Matters.

The Clerk reported that Norfolk County Council had resolved the blocked gully on High House Road. The sign for Beetley Church on High House Road should be installed in September. The red lining on Elmham Road will not be refreshed as Norfolk County Council do not do this anymore. However, the Highways Engineer is to install extended H-bars as a deterrent. The Clerk had again contacted Norfolk County Council regarding the road being dug up on School Road but the matter will not be pursued as it cannot be proved beyond reasonable doubt who carried out the works. The Clerk had received a concern about the bridge on Church Road East Bilney as there were heavy vehicles crossing this at harvest time. Norfolk County Council had confirmed that there is a 40-ton limit on the bridge. The Clerk had contacted the landowner and informed him and he will attempt to take the empty vehicles along Church Road and the full vehicles exit through Brisley. A large bough had fallen onto the B1146 near to the bus shelter and this had been cleared but it had damaged the signage. The Clerk had reported the damaged signs. The Clerk had received request from the ladies who clear the rubbish to site a litter bin at the bus shelter near to High House Road as a lot of rubbish is dumped near to it. The Clerk had contacted Breckland Council regarding emptying this. A request had also been made for a dog bin at East Bilney Church but it was not felt that this was a suitable site.

6.2 New problems.

There were no new problems reported.

6.3 Footpaths.

The sign for FP145 on High House Road is on the floor and the sign for FP13 is still in the hedge and not visible.

6.4 Blocking of Footpath 6.

The County Councillor reported that the criteria for re-instating the footpath includes building a new bridge and this will cost £14000 so Norfolk County Council have met the landowners and informed them of the legal costs for diversion which they will have to pay.

6.5 Local Highway Partnership 2019/20.

Norfolk County Council had confirmed the cost would be £16135.03 which the Parish Council would pay half. This is because kerbing is needed at the rear and a lot of soil has to be removed from the verge.

Councillor Leigh proposed and Councillor Mayhew seconded the resolution that the Parish Council withdraw from the agreement. All were in favour.

6.6 Bench on Footpath at East Bilney.

The Clerk reported that he had received an e-mail from the landowner refusing permission for the bench to be site on the land owned. The parishioner had then enquired of another landowner who had granted permission but the day before the meeting this had also been withdrawn. It was agreed that the wood could be used at the Common or offered to the Scouts. The landowner for FP4 which is where it was originally to be sited stated at the meeting that she would speak to the parishioner and maybe permission would be granted if a suitable site could be found.

6.7 Local Highway Partnership 2020/21.

At present there appears to be no item that the Parish Council wishes to bid for but this will be discussed at a future meeting.

6.8 Middleton Aggregates.

The Clerk had received a complaint form a parishioner and passed this to the County Councillor. The County Councillor informed the meeting that the company had been contacted for its records and this proved that a vehicle had departed prior to 0700 in breach of the planning agreement. The company had been spoken to and the drivers had been informed by the company regarding the operating hours for the quarry.

7. Planning.

7.1 Applications.

7.1.1 3PN/2019/0036/UC-Beck Farm East Bilney-Prior Approval of change of use of agricultural building to 4 dwellings (permitted development) Class Q GPDO To note the response forwarded to Breckland Council.

The Parish Council had responded following the Planning Advisory Group Meeting objecting to the application as it appeared no different from the previous.

7.1.2 3PL/2019/0796/F-Beetley Nurseries Elmham Road- new detached two storey dwelling and garage.

Councillor Mayhew proposed and Councillor Johnson seconded the resolution that an objection be raised as this is outside the settlement boundary, there is no justification for a dwelling at the site to run a nursery especially as the nursery is never open. All were in favour. If the application is refused the Clerk is to query the siting of the caravan.

7.1.3 3PL/2019/0858/O-Boat House Church Road East Bilney-outline application with all matters reserved for the principle of two dwellings.

Councillor Leigh proposed and Councillor Mayhew seconded the resolution that an objection be raised as this is outside the settlement boundary, there are concerns

regarding the width of the road and the site is on a flood plain and susceptible to flooding. All were in favour.

7.1.4 3PL/2019/0855/O-Land to the north east of Fakenham Road- erection of four detached dwellings with garaging including means of access.

The meeting was adjourned.

The applicant stated that in answer to comments posted on the portal no trees are to be removed, a minimal amount of hedge is to be removed, an ecology report had been done and prior to submitting the application it was requested by Breckland Council that a mirror image of the opposite side of the road be planned which is what has been done. He requested that the Parish Council support the application.

A parishioner strongly objected to the application as it is outside the settlement boundary, there will be loss of amenity, an intrusion into the rural landscape at this point, increased traffic exiting onto a busy road albeit a 30 mph limit but this is not observed by many vehicles and there will be overlooking of properties opposite, impact on the ecology with loss of agricultural land and hedgerow.

The meeting was re-convened.

Councillor Mayhew stated that this is outside the settlement boundary and although the Parish Council wished to include this parcel of land within the settlement boundary in the Local Plan Breckland Council had not done so. There were also concerns raised regarding one tree being close to a dwelling but this could be re-designed to accommodate the Tree Officer's concerns. Councillor Leigh was disappointed that this land is not included in the Local Plan as it is an ideal infill site and with the new layout little hedgerow will be removed.

Councillor Mayhew proposed and Councillor Leigh seconded the resolution that for the reasons already stated an objection be raised. All were in favour.

7.2 Decisions.

The following decisions were noted and the reasons and conditions noted.

7.2.1 3PL/2019/0553/F-Land at Beetley Grange Beetley Grange-two self build Bungalows	O	Refusal.
7.2.2 3PL/2019/0580/HOU-The Cottage Hall Road East Bilney-proposed single storey front extension and porch.	N/O	Approved.
7.2.3 3PL/2019/0682/HOU-25 Oakland Drive-demolition of existing conservatory & erection of single storey rear extension.	N/O	Approved
7.2.4 3PN/2019/0036/UC-Beck Farm East Bilney-Prior Approval of change of use of agricultural building to 4 dwellings (permitted development) Class Q GPDO	O	Approved.
7.2.5 3PL/2019/0098/F-The Cottage Fakenham Road East Bilney-construction of single storey three bedroom dwelling.	O	Refusal

7.3 Enforcement

7.3.1 Droning Noise.

Councillor Baldwin had nothing to report.

7.4 To consider a response to the Minerals and Waste Consultation.

The consultation had not started although the date had passed as was previously advised and as Norfolk County Council is not sending out hard copies the Clerk had printed the assessments out and these will be circulated.

County Councillor M Kiddle Morris withdrew from the meeting.

8. Beetley River Meadows.

8.1 Report.

The Clerk had contacted the contractor to ensure the nettles are cut back as these have flopped over the paths. The bin at the beach had not been emptied and this will be monitored. The cost for replacing the damaged fence panel is £95 and the Clerk will inform the contractor to proceed. Councillor Leigh stated that if continued vandalism occurs then the area should be closed. Councillor Johnson stated that there had been complaints to him about the maintenance especially with the reeds in the river and District Councillor Atterwill stated that permission can be sought from the Environment Agency to clear the reeds. The Clerk will look into this. Councillor Johnson and the Clerk will tour the area and look at the problems.

8.2 RoSPA Report.

The swing and wet pour had been repaired and the broken goal posts removed.

8.3 RoSPA Report 2019.

There is nothing new in this year's report and the recommendations will be pursued.

8.4 Multi Play Unit.

A quotation had been received but it was agreed that this did not seem suitable and further quotations will be obtained.

9. Open Spaces.

9.1 Report.

The Paths at Beetley Common had been cut and a tree which had come down across a parishioner's land from Fludges Meadow had been removed. Councillor Rose stated that the Patch had not been cut for a month and the contractor will be contacted.

10. Finance.

10.1 Budgets.

Councillor Baldwin proposed and Councillor Mayhew seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

10.2 Balances and Cheques for Authorisation.

Councillor Mayhew proposed and Councillor Baldwin seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances

Barclays Community Account

Balance at 31 05 19	23377.11
Plus	<u>0.00</u>
	23377.11
Less	
Cheques authorised 06 06 19-3900.99	
D/Debit E-on-7.38	
D/Debit E-on-7.38	
Cheques authorised 04 07 19-2236.27	6152.02
Balance at 31 07 19	17225.09
Float for Community Car co-ordinator	<u>250.00</u>
Balance at 01 08 19	17475.09

Amount available for Section 137: 1213 x £8.12 = £9534.18

Spend to Date: 0.00

Cheques for authorisation:

188	Mrs A Leigh	Drivers Payments July	173.70
189	B J Leigh	Monthly Contract August 557.55 less PAYE 106.20	451.35

190	HMRC	PAYE August	106.20
191	Mrs A Leigh	Drivers Payments Community Car-August	159.80
192	Electronic Office Solutions	Monthly Contract	76.24
193	Norfolk SLCC	Cost of Conference	49.50
194	Norfolk Parish Training and Support	Training for Councillor Johnson	48.00
195	Westcotec Limited	Repairs to SAM2 sign	125.40
196	Ady's Wood Splitting Services Ltd	Cut grass at Town Lnads- 150.00 Cut grass at Beetley Common-360.00 Remove tree from neighbouring land at Fludges Meadow-240.00	750.00
197	Beetley and East Bilney Village Hall	Hire of Hall	36.00
198	Fenland Leisure Products Ltd	Maintenance to Play Area	928.49
199	PKF Littlejohn LLP	External Audit	240.00

10.3 External Audit.

The Clerk had received notification from the External Auditor on the completion of the audit and no comments had been raised.

11 Regulatory Documents.

11.1 Financial Regulations.

These had been circulated with the addition of a float for Community Car Drivers Expenses. The regulations were reviewed.

Councillor Johnson proposed and Councillor Mayhew seconded the resolution that these be adopted. All were in favour.

11.2 Risk Management Policy.

A possible policy had been circulated and this was agreed in principle and the Clerk will draft a final policy.

12. Correspondence received for circulation.

The following correspondence would be circulated.

12.1

Vattenfall.

12.2

Clerks and Councils Direct September.

12.3

LCR Summer 2019.

12.4

Minerals and Waste Consultation.

13. Matters for the Next Meeting.

13.1 Flexibility on Standing Orders over time for Speaking.

14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 3 October 2019 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2129 hours.